

**Konkan Muslim Education Society's  
G M Momin Women's College, Bhiwandi  
NAAC Reaccredited with 'A'Grade  
ISO 9001-2008  
University of Mumbai – “The Best College Award”**

**Annual Quality Assurance Report (AQAR)  
For the year 2013-14**

To,  
The Director  
National Assessment and Accreditation Council  
Bangalore

Sub: Submission of AQAR for the year 2013-14 by e-mail

Sir,  
**We are enclosing AQAR for the year 2013-14 with track ID MHCOGN 11391**

Kindly acknowledge

Thanking you.

Yours truly

In Charge Principal

KME Society's G.M.Momin Women's College

Bhiwandi

Thane

Maharashtra



Annual Quality Assurance Report (AQAR)

Part – A

**1. Details of the Institution**

**1.1 Name of the Institution** KME Society's G.M.Momin Women's College Bhiwandi

**1.2 Address** Rais High School Campus

Thane Road

**City/Town** Bhiwandi

**State** Maharashtra

**Pin Code** 421302

**Institution e-mail address** princy\_gmmwc@yahoo.com

**Contact Nos.** 02522-225437  
02522-225957

**Name of the Head of the Institution:** Prin Mrs. KamalaBalaSubramanian

**Tel. No. with STD Code:** 02522-225957

**Mobile:** 9867710570

**Name of the IQAC Co-ordinator:** Prof. Jayashree Thakre

**Mobile:** 9869137416

**IQAC e-mail address:**

gmmwciqac@gmail.com

**1.3 NAAC Track ID** MHCOGN 11391

**1.4 NAAC Executive Committee No. & Date:** EC/66/RAR/040 dated 21-2-2014

**1.5 Website address:** [www.gmmomincol.org](http://www.gmmomincol.org)

Web-link of the AQAR:

[www.gmmomincol.org/AQAR2013-14.pdf](http://www.gmmomincol.org/AQAR2013-14.pdf)

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>		2004	2009
2	2 <sup>nd</sup> Cycle	A	3.10	2013	2018

1.7 Date of Establishment of IQAC : 20/07/2004

1.8 AQAR for the year 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR \_\_ 2013-14

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges) University of Mumbai

**1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University	<input type="text" value="N.A"/>		
University with Potential for Excellence	<input type="text" value="N.A"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>		
UGC-COP Programmes	<input type="text" value="No"/>		

**Any other (Specify)**

Received the Best College Award from University of Mumbai on August 2010

Jagar Janivancha Second Prize at District level from state Government of Maharashtra 2013-14

ISO 9001-2008 Certified from BIS (Bureau of Indian Standards)

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04/01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="06"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="04"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text"/> Alumni <input type="text" value="01"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	
If yes, mention the amount	<input type="text" value="300000/"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text" value="01"/>
(ii) Themes	<input type="text" value="Role of IQAC in NAAC Accreditation"/>

## 2.14 Significant Activities and contributions made by IQAC

### Audits

Internal audit was conducted by IQAC members and ISO internal auditors was conducted

External auditors from BIS (Bureau of Indian Standards) were called and conducted two day external audit

Encouraging staff to apply for minor research projects /attend workshops seminar

Orientation of Teaching, Non-teaching staff, students regarding NAAC Reaccreditation

Conducted various activities under Jagar Janivancha campaign started by Government of Maharashtra

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Copy of Annual Calendar for the year 2013-14 is given in Annexure I

Plan of Action	Achievements
To complete reaccreditation	The college has been reaccredited (2 <sup>nd</sup> Cycle ) by NAAC ,and got A grade (3.10score) wef 21/02/2014
To celebrate silver jubilee year	1.National Urdu Conference was held Hon'ble Vice President of India Shri Hamid Ansari in our campus in the presence of governor and two ministers  2.National Conference on Management Mantras and Challenges in next decade  Research Journal with ISBN Number was brought out  State Level <b>Soft boon contest</b> was held  State level ghazal singing competition



<p>To motivate staff for attending /presenting papers at workshops seminars conferences</p> <p>Apply for research projects</p> <p>Conduct of various extracurricular activities</p> <p>To continue community work through NSS, Extension Education and WDC.</p>	<p>National level essay writing competition was held</p> <p>Many staff members attended the workshop, seminars, conferences</p> <p>Madhav Nagar was adopted for conducting Income generating courses</p>
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**2.15 Whether the AQAR was placed in statutory body**      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes 2013-14

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01		01	
PG	12(11By papers 1By research )	02	14	
UG	19		04	
PG Diploma	01		01	
Advanced Diploma	02		02	
Diploma	02		02	
Certificate	02		02	
Others				
<b>Total</b>	39	02	26	

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	33
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\*

(On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	: Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>	

\*Please provide an analysis of the feedback in the Annexure

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Chemistry first year

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	27	06		

#### 2.2 No. of permanent faculty with Ph.D.

11
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#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
25								25	

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

Visiting faculty for PG courses – 21

Temporary faculty for unaided courses - 17

Temporary faculty for aided courses - 8

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		10	
Presented papers		10	
Resource Persons			

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in lectures
- Use of visualizer's during practical's to show specimen
- Using Subject related movies
- Industrial/ Educational visits to give first-hand experience to students
- Assigned projects through reference books from the college library
- Guest Lectures
- Group Discussions, Chart Models & on Subject topics Quiz for students
- Interactive Panel & Projectors
- Computer facility in staff room
- UGC- Resource Centre
- INFLIBNET
- E-Learning promoted through Extension Education
- Collection of Documentary Films
- Wi-Fi Facility is Provided in IT Laboratory
- The college has formed an “Innovative Club” in order to promote innovative practices.
- Computer assisted learning

**2.7 Total No. of actual teaching days during this academic year**

180
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**2.8 Examination/ Evaluation Reforms initiated by the Institution**

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- Multiple Choice Questions
- Home & Class assignments
- Preliminary Examinations for TY Students
- Review of unit wise plan

**Examination**

- Masking & Coding of every answer book (regular, A.T.K.T & Additional)
- Answer key for every subject
- Assessed by Subject Teacher, moderated by Senior Faculty
- Moderation as per university rules
- Cross checking committee
- Result preparation committee
- Periodic test for every subject
- Photocopy of answer papers on request to students

**2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

02		
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Contribution in Curriculum design

Principal (Mrs.) Kamala Balasubramanian

(Senate member of University of Mumbai), Member Dept of lifelong learning and extension.

Dr. Tabassum Shaikh (Member of Board of Studies in Logic and Philosophy)

Dr. Nisar Shaikh ( Faculty Member of Board of Studies in zoology)

**Member of syllabus committee for PET Exam**

Prof. (Mrs.) Ayesha Fakhri (Member of Board of Studies in Islamic studies)

**Following members are in the Syllabus Committee University of Mumbai**

Dr. Nazneen Rangoonwala

Dr. Aarti Juvekar

Dr. Nandita Singh

**Following members Provide Study material for IDOL**

Prof. Gazala Bhoje

Dr. Ambreen Kharbe

Twelve staff members have attended curriculum development workshop

**2.10 Average percentage of attendance of students**

90
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## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I %	II %	III %	Pass %
TY BA	65	1	43	38		83
TYBSc	107	17.7	38	23		79
TYBSc IT	32	12.5	56.2	3.1		72
TYBCom	90	17.7	42	27.7		88.88
TYBMS	45		51.11	33.33	8.8	93
MA	25		44	56		100
MSc	06		66	33		100
Msc IT	06		83.33	16.66		100
MCom	32	3.12	53	37		93

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Members and ISO Internal auditors monitor the Teaching & Learning processes

The Review of teaching learning plan submitted by the teachers is carried on by the HOD/In charge of department /Principal

Departmental reports are scrutinised

Feedback from students and parents are collected and remedial measures are undertaken

Academic internal audit by senior staff members is done

Analysis of the audit is discussed with the Principal and suggestions are given to respective staff for improvement

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	01

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05			18
Technical Staff	10			10

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Active research committee

To motivate staff members to attend / present papers in Conferences ,Seminars

Encourage Staff members to apply for minor /major research projects

To encourage students to take part in Avishkar –research festival

Create research healthy atmosphere in getting research award by Principal

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	01	06	05
Outlay in Rs. Lakhs	1,20000/			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	18	
Non-Peer Review Journals			
e-Journals	02		
Conference proceedings		13	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	1,40000/-	85000/-
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College	01	University of Mumbai	1,20000/	1,20000/-
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	03		2,60000/-	205000/-

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		1) UGC 2)KME Society			

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From funding agency

From Management of University/College Chemicals and laboratory and library facility is provided as and when required

Total



**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year**

Total	International	National	State	University	Dist	College
					01	01

**3.18 No. of faculty from the Institution who are Ph. D. Guides.**

01
02

and students registered under them

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
 National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level   
 National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level   
 National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level   
National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum   
NCC  NSS  Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

Several programmes on gender sensitization were organised for community people under Jagar janivancha.

Saree Distribution programme for under privileged women

Survey regarding status of women

Blood donation through NSS

Income generating courses for community

Literacy drive of adopted area

Cleanliness drive in adopted area

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4 Acre 36 guntha			4 Acre 36 guntha
Class rooms	19			19
Laboratories	18			18
Seminar Halls	01			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	03		UGC	03
Value of the equipment purchased during the year (Rs. in Lakhs)	611368		UGC	611368
Others				

#### 4.2 Computerization of administration and library

- SWIRL software 4.0 Version with barcode facility for library
- Printer for administrative purpose installed
- Reprographic machine is available
- UGC Network Resource Centre established for Research Activities
- Internet through Wi-Fi connection
- Purchased I-pad for the students

Upgraded Library software 4.3 version with barcode facility

- Total number of computers– 06
- Total numbers of printers - 02
- Internet band width/ speed 2mbps 10 mbps 1 gb (GB) – 10 mbps
- On-line Journals: Inffibnet and N-LIST > 5000
- Biometric attendance for teachers
- CCTV installed in laboratories and classrooms

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1754	210508	276	39223	2030	249731
Reference Books	7800		476	122969	8276	
e-Books						
Journals	58	34358	03	4800	61	39158
e-Journals	5000	NLIST	5000			
Digital Database						
CD & Video	232		50		282	
Others (Maps)	34		38		72	

Bound volume of journals	92				92	
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#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	73	01	73	02	01	05	12	
Added	45	02	45	02	01	05		
Total	118	03	118	04	02	10	12	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet is available in all the laboratories for teachers and students

ICTSDE (Information Communication Technology Skill Development Education )project was given to students under Extension education

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	8.20lakhs
ii) Campus Infrastructure and facilities	34.90lakhs
iii) Equipments	1.23lakhs
iv) Others	519.70lakh
<b>Total:</b>	564.03

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Creating awareness on various social issues to ensure students for being responsible citizens.  
Counselling programmes were conducted.  
Orientation of students, parents regarding academics, examination, extracurricular activities  
Scholarships.

#### 5.2 Efforts made by the institution for tracking the progression

Regular meetings with Heads of the Departments .Staff academy meetings.

Internal audit of Committees and Departments to track academic and infrastructural growth

Counselling the parents through parents' meetings

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1218	193	02	-

#### (b) No. of students outside the state

#### (c) No. of international students

Men	No	%	Women	No	%
					100

		Last Year(2012-13)					This Year(2013-14)					
General	SC	ST	OBC	Physically Challenged	NT	Total	General	SC	ST	OBC	Physically Challenged	Total
1162	02	-			15		1241	-	08	140	02	1389

Demand ratio (No of applications /seats =1:1)

Dropout 20 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

### 5.6 Details of student counselling and career guidance

- Workshop on personality development was held
- Workshop on eye care
- Workshop on candle making course conducted
- Workshop on “Study smarter not harder” was held

No. of students benefitted

96
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### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			03

### 5.8 Details of gender sensitization programmes

To create social awareness about the problems of women and in particular regarding gender discrimination “Jagar Janivancha” was conducted. Under this following events were conducted

Guest lecture by Adv Anuradha Pardesi on Vishakha Judement , sexual harassment & laws protecting women was organized. She shared many experiences & enlightened the students.250 students were benefitted by this lecture.

Mass awareness programme for the community people was organized on 13/12/13 &14/12/13 in the college campus during Meena Bazaar Posters on eve teasing were displayed Emergency phone numbers were also displayed

Guest lecture on value education & gender equality by Adv venkatesh Chitkan on domestic violence & eve teasing was organized

Poster competition on eve teasing was organized.

A debate competition on role of Media, Slogan competition on Save the girl Child Singing competition on status of women in the Society were organised.

Skit competition on Eve teasing & seminar on women entrepreneur was organized

A guest Lecture by Adv Venkatesh Chitken on rights of women was held

One episode of Satyamev Jayate on female foeticide & sex determination was shown .  
Questionnaire related to eve teasing was prepared & survey was conducted

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

University level  National level  International level

### No. of students participated in cultural events

State level  National level  University level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State level  National level  University level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	2	9000/-
Financial support from government		658178/-
Financial support from other sources		20000/-
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : Community level  National level  International level

Exhibition: College level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NA

## Criterion – VI

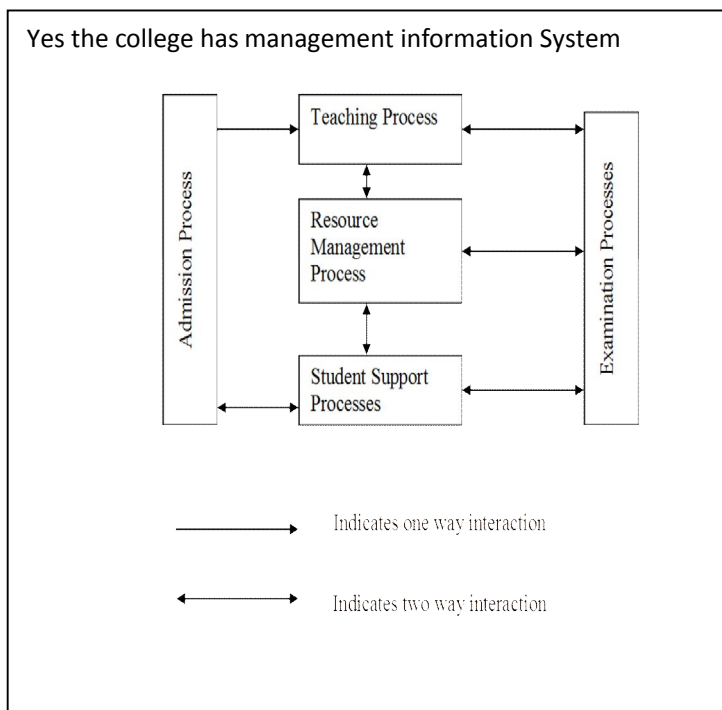
### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision of the institution **“TO KINDLE THE LIGHT OF KNOWLEDGE”**

**Mission of the institution “To empower women students, especially of the middle and lower middle classes and mould them to be socially, culturally, economically, environmentally, morally responsible and physically fit, so that they are able to face the challenges ahead with confidence and courage”.**

#### 6.2 Does the Institution has a management Information System



#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Encouraging teachers to participate in various curriculum based programmes

##### 6.3.2 Teaching and Learning

Monitoring teaching learning through students feedback

Periodical tests are conducted month-wise Lesson plan prepared in the beginning of semester & review is also recorded by ISO auditors



Use of ICT

Free internet facility for staff and students

Internal academic audit conducted

Teachers are appreciated by the management for using Innovative teaching methods

### **6.3.3 Examination and Evaluation**

Students are informed in the beginning of the academic year in orientation programme about the examination system

Staff members are informed about internal assessment supervision duties and evaluation in the staff meetings

Records of cross checking committee is maintained, to benefit the students

### **6.3.4 Research and Development**

Students are encouraged to participate in research festival Avishkar

Staff members are motivated to apply for minor and major research projects

Staff members are encouraged to present papers at various conferences and seminars Leave on duty is granted and registration fees paid by the institution

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

➤ Introduction of ICT

(Computer,Laptop,I-pads,Interactive boards,Interactive ,Wi-Fi,Scanner,Cctv)

Provision of latest collection of reference books and journals

Addition in digital repository

Interdepartmental sharing of instruments and laboratory equipments

SWIRL software 4.0 Version with barcode facility

Printer for administrative purpose installed

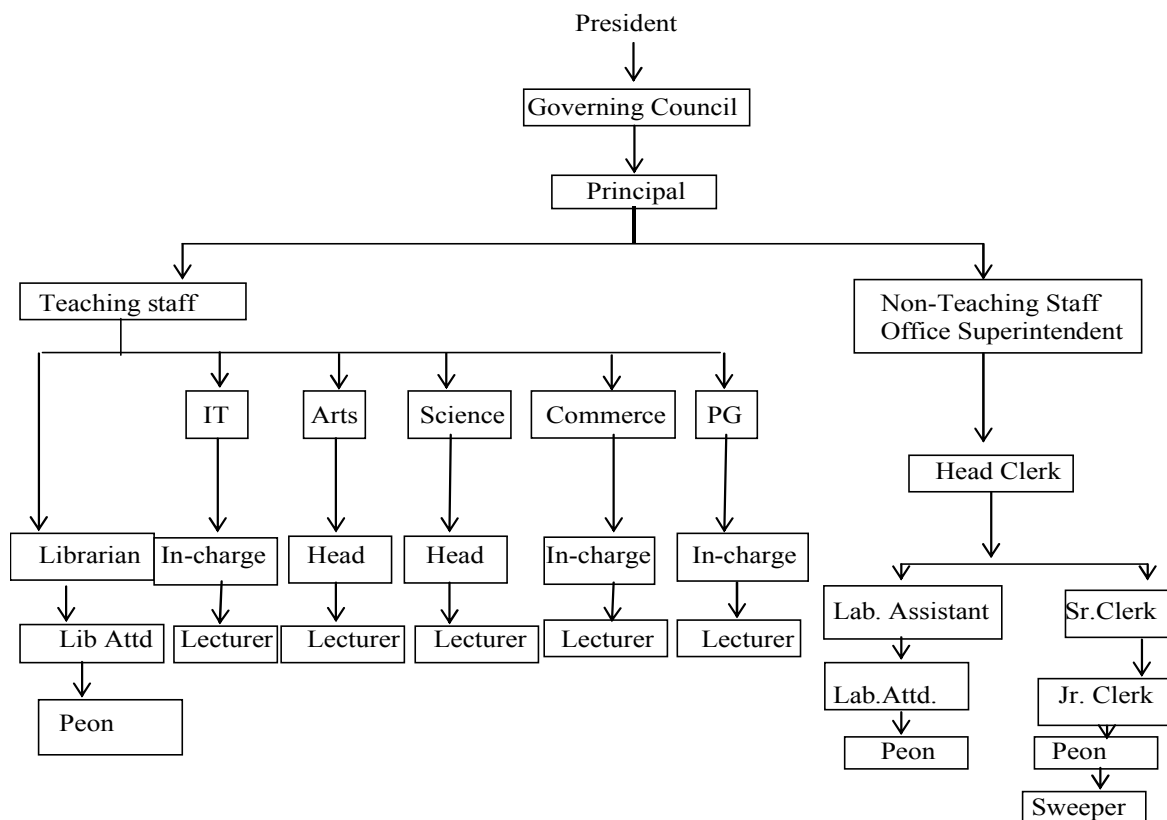
Reprographic machine

UGC Network Resource Centre inaugurated for Research Activities

Upgraded Library software 4.3 version with barcode facility

### 6.3.6 Human Resource Management

- The college got the license for ISO 9001:2000 and thereafter change of version to 9001:2008 as per the international standards for QMS and license issued by the BIS (Bureau of Indian Standards)
- Formation of committees involving teaching staff, administrative staff and students for efficient functioning of all aspects of college administration make sure that quality requirements are fulfilled successfully.



### 6.3.7 Faculty and Staff recruitment

Staff recruitment as per the rules set by Govt of Maharashtra and University of Mumbai

Temporary staff recruitment and staff for unaided section is appointed by the management

### 6.3.8 Industry Interaction / Collaboration

Various departments, associations organise the guest lectures by eminent people.

- **Azam Campus- An educational campus of Pune University with lot of professional courses and computer courses**
- **College has collaboration with Technology Centre of Thane**

- **Technological Centre of Thane to introduce value added courses like computer courses and fashion designing**
- **Industrial visits are undertaken**
- **Training to students by corporate leader**

### **6.3.9 Admission of Students**

1. The college has admission committee which take care of the admission of the students on the basis of merit. The committee scrutinizes the application for admission with respect to fulfillment of the eligibility criteria prescribed for admission by the University of Mumbai. The marks obtained in Higher Secondary Examinations forms the basis for admissions for UG Courses. First preference is given to the in-house students coming from the Junior colleges run by the K.M.E. Society. Students excelling in sports and other cultural activities, the physically challenged, and also wards of retired personnel are given preference as per the norms of the University. The wards of staff employed in the K.M.E. Society are given preference under the management quota seats.

2. The college being a minority institution preference is given to in house students on the basis of merit. 5% Seats are reserved for outsiders, other than in-house students on the basis of merit. 15% of seats are reserved under the Management quota. The enrollment and admission procedure is very flexible, Liberal and smooth. If the number of students exceeds the required quota in a particular subject then the students are counseled to opt for other subjects who are falling short of the minimum required quota. The students are also guided and advised by the faculty members and the Principal to select a suitable programme as well as the optional subjects in accordance to their aptitude, ability and level of understanding. For M.A. courses all the students are admitted on merit basis by the college. For M.Sc. courses, 70% seats are selected on merit basis and are sent by the University to the College. 30% of seats are filled by the college on merit basis. For Ph.D. programme3 students are selected on merit basis after the interview held by the college.

### **6.4 Welfare schemes for Teaching Staff Duty leave and registration fee to attend the Seminar/Conferences /Workshops**

Salary paid by the management for newly recruited staff till approval is received

**Nonteaching Staff** Duty leaves to attend workshops

Interest free advance, uniform for class IV employees

Gloves and goggles for laboratory attendant

Students Facility to pay fees in instalments

Book bank facility

Vehicle is arranged for the students participating in intercollegiate events teacher accompanies the students

### **6.5 Total corpus fund generated**

### **6.6 Whether annual financial audit has been done**

Yes

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	BIS /ISO	YES	Internal auditors
Administrative	Yes	BIS/ISO	YES	Internal auditors

**6.8 Does the University/ Autonomous College declare results within 30 days? NA**

For UG Programmes      Yes     No

For PG Programmes      Yes     No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

As an affiliated college, all examination reforms are introduced by university of Mumbai are implemented by the college CBSGS introduced in first year level in 2011-12 has been extended this year also .Submission of online examination forms, receiving e-halltickets, e- question papers ,declaration of final year result all these type of online work was carried out in the college.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? NA****6.11 Activities and support from the Alumni Association****Major activities of KMESWAAC:**

1. Every year Alumni Association organizes exhibition cum sale for two days to raise funds.

2. The ex-students of this college are the ambassadors and they are the potential human resources, which can be tapped at any time.

3 In the holy month of Ramadan, our office bearers did their level best to collect funds, zakat, donations from Muslim community to give the financial help to the needy students of our college.

4 Students cooperative shop for stationary items started by ex student in the college campus .

**6.12 Activities and support from the Parent – Teacher Association**

Teachers meeting are conducted twice in a year class wise in which feedback is taken orally and also in writing. Parents also meet the subject teachers and class in charge teachers and express their feedback, orally and also in writing e.g. PG courses in various subjects have been introduced.

### **6.13 Development programmes for support staff**

Motivated the staff to improve their educational qualities Staff were encouraged to acquire ICT skills Training for acquiring software skill were conducted

### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

**Energy conservation**– Strict measures are observed in minimizing the consumption of electricity and saving power, air conditioners are used only when temperature of a day rises.

**Use of renewable energy**– Planned to install solar units inside the campus

**Water harvesting** – Planned to install in the campus

**Plantation** – Students during 2011-12 have planted 50 tree saplings inside the campus

**Hazardous waste management**– Effective house-keeping system is practiced where hazardous waste management is effectively taken care.

**e-waste management**– Strict procedures are followed where the e-waste management is taken care by the Cyber Centre, run by the Management of the College.

## Criterion – VII

### 7. Innovations and Best Practices

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- The institute has developed the rain water harvesting project in its campus.
- The institute has succeeded in harvesting 48,00,000 litres of rain water every year to the ground water table and recharging the bore wells  
Income generating courses were conducted to develop the skills of students as well as the committee Awareness programme on various social issue were conducted to benefit the community

#### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- Internal audit was conducted and report submitted to ISO committee
- External audit was conducted by auditors from BIS
- All activities of the committees and departments were conducted as per Annual calendar schedule

#### **7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- Women Achiever Award
- Entrepreneurship Skill Development

Annexure III A and IIIB

#### **7.4 Contribution to environmental awareness / protection**

- Hazardous Waste Management – Effective house – keeping system is practiced where hazardous waste management is effectively taken care.
- E-waste management – Strict procedures are followed where the e-waste management is taken care by the Cyber Centre, run by the Management of the college.

#### **7.5 Whether environmental audit was conducted?**

Yes

#### **7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

- Strength : College got reaccredited with A Grade
- Infrastructure got enhanced
- Students were encouraged and guided to get various scholarships
- Research projects have been undertaken
- Number of PhD students increased

8. Plans of institution for next year

To strengthen value added courses

To develop biotech laboratory

To ensure lift facility is provided

To start new canteen by ex-students

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_  
\*\*\*  
\_\_\_\_\_

## Annexure I

### THE COLLEGE ANNUAL PLANNER (2013-14)

[ I Term : 10th June 2013 to 31st October 2013. II Term: 25th November 2013 to 30th April 2014.

Winter Break: 25th December 2013 to 1st January 2014]

	Academic Events	Co curricular & Extra Curricular Activities
June 2013	<ul style="list-style-type: none"><li>* Admission to FY classes</li><li>* To orient F.Y Students and parents about the various programmes / Exams/ Activities of the college</li><li>* Time Table announcement for SY &amp; TY classes on the re-opening day (10th June) and in last week of June for FY classes</li><li>* Teaching Plan announcement to students by Teachers and submission of Unit wise Teaching Plan to HODs/ Principal</li><li>* Issue of Identity Card and Library card</li><li>* NAAC Reaccreditation work</li><li>* UGC Grant follow up work * ISO Work</li><li>* To orient students towards vocational courses</li><li>* To orient T.Y. students for the Credit and Grading System</li></ul>	<ul style="list-style-type: none"><li>* Various committees to submit their plan of activities</li><li>* Selection of CRs and Class leaders for NSS, Extension Education, Sports and Cultural Events from each class by the class in-charge Professors.</li><li>* To select student office bearers for each committee.</li><li>* Ex-students meeting</li><li>* Conduct of Career Awareness and Training Programme for the students</li><li>* Meeting for planning activities for Silver Jubilee Celebration.</li></ul>
July 2013	<ul style="list-style-type: none"><li>* To conduct test for internal assessment in all classes by the respective subject teacher</li><li>* To conduct one student academic activity, seminar or paper presentation or group discussion in the respective syllabus</li><li>* To commence remedial classes by identifying slow learners.</li><li>* Staff Paper Presentation.</li><li>* Announcement about Projects and Titles to be given to students by the subject teachers.</li><li>* NAAC Reaccreditation work</li><li>* ISO Work (Internal Audit and Students Feedback)</li><li>* Minor Research Project proposals, submission</li><li>* To plan for National Seminar / Workshop / Conferences</li><li>* To identify student defaulters in attendance and send letter to parent</li><li>* To follow up with the Govt. and University for new courses M.Sc (Physics) and M.Sc. (Mathematics)</li></ul>	<ul style="list-style-type: none"><li>* To enroll volunteers for NSS and Extension Education Units</li><li>* To conduct NSS Advisory Committee Meeting</li><li>* Bazme Adab, Arts Association, Science Association, Commerce Association, Maths society, Dot com group and Aspire Club to conduct one event each</li><li>* To conduct Students' Council meeting</li><li>* One contest to be organized by the students' Council.</li><li>* Preliminary rounds of Inter class tournament in Chess, Carrom &amp; Table Tennis.</li><li>* Preparation of students for Intercollegiate Youth Festival Events</li><li>* Students Picnic/ Educational Tour to be arranged (Class wise).</li><li>* Ex-students association, one activity to be held.</li></ul>



	<b>Academic Events</b>	<b>Co curricular &amp; Extra Curricular Activities</b>
August 2013	<ul style="list-style-type: none"> <li>* College Affiliation work</li> <li>* To counsel slow learners along with their parents</li> <li>* Subject Teachers to take remedial measures to bring up the slow learners.</li> <li>* FY students' enrollment to be sent to University</li> <li>* Announcement for ATKT / Failures Examination and collection of Examination forms from ATKT and Failures students.</li> <li>* Test for internal mark to be conducted by subject Teachers.</li> <li>* Staff Paper Presentation.</li> <li>* ISO - General Feedback from students.</li> <li>* To send letters to the parents of defaulters in attendance.</li> <li>* To guide students for various scholarship schemes</li> <li>* To follow up for NAAC reaccreditation - to invite Peer Team</li> </ul>	<ul style="list-style-type: none"> <li>* Formation of Students' Council as per University guidelines</li> <li>* Students' to be trained and sent for intercollegiate cultural and sports <sup>Events</sup></li> <li>* English Literature Association, Human Rights Forum, Women Development cell and Career Guidance Cell each to conduct one <sup>event each.</sup></li> <li>* One contest to be organized by the Students' Council</li> <li>* Final rounds of Interclass tournaments in Chess, carom and Table Tennis</li> <li>* Independence Day Celebrations.</li> <li>* Extension Education Activity and NSS Activity.</li> <li>* Students Picnic/ Educational Tour to be arranged. (Class wise)</li> <li>* Inaugural function of Silver Jubilee Celebration</li> </ul>
September 2013	<ul style="list-style-type: none"> <li>* To complete the semester / I Term syllabus in FY/SY classes by the III week of September and 50% syllabus in T.Y classes.</li> <li>* Conduct of Practicals Exam for Semester I &amp; III</li> <li>* Conduct of ATKT / Failures exam</li> <li>* Guest Lectures (syllabus oriented) to TY students.</li> <li>* EBC/PTC/STC scholarships work</li> <li>* Staff Paper Presentation.</li> <li>* ISO – Student- Teacher Feedback</li> <li>* University Examination forms submission for T.Y. Sem V</li> </ul>	<ul style="list-style-type: none"> <li>* Teachers' Day Celebration</li> <li>* Conduct of an activity under Career Guidance Cell.</li> <li>* Extension Education activity</li> <li>* Silver Jubilee Celebration Event-1</li> </ul>
October 2013	<ul style="list-style-type: none"> <li>* Conduct of I Semester Examinations, for regular/ATKT/Failure Students.</li> <li>* Conduct of University Examinations</li> </ul>	<ul style="list-style-type: none"> <li>* Conduct of NSS Camp in Diwali Vacation</li> </ul>
November 2013	<ul style="list-style-type: none"> <li>* Declaration of I semester / term results</li> <li>* Conduct of Additional Examinations.</li> <li>* Announcement of II term syllabus completion plan and submission of the same by the subject teachers to HODs/ Principal.</li> <li>* Conduct of Parents' meeting ( class wise) to inform the students' progress.</li> </ul>	<ul style="list-style-type: none"> <li>* To arrange long tour for students.</li> <li>* Conduct of outdoor games (Badminton, Kho- Kho &amp; Tug of war)</li> <li>* Arts Association, Science Association, Commerce Association, Dot com group, Aspire Club, Mathematics society to conduct one event each</li> <li>* Extension Education Activity</li> <li>* Silver Jubilee Celebration Event-2</li> </ul>

	<b>Academic Events</b>	<b>Co curricular &amp; Extra Curricular Activities</b>
December 2013	<ul style="list-style-type: none"> <li>* Parents' Meeting (class wise) to be continued.</li> <li>* To send letters to student defaulters if any in attendance</li> <li>* To arrange for Educational trips/ visits to industries.</li> <li>* Staff Paper Presentation.</li> <li>* ISO Audit work.</li> <li>* To organize National Seminar / Conference.</li> <li>* Students' Contests -</li> <li>* To work on placement of students</li> </ul>	<ul style="list-style-type: none"> <li>* Conduct of outdoor games</li> <li>* Training the students and sending them for Intercollegiate events.</li> <li>* Bazm-e-Adab, English Literature Association, WDC to organize one event each.</li> <li>* Bhiwandi Human Rights Forum to observe Human Rights week.</li> <li>* Conduct of "Eureka" – Intercollegiate Students' Paper Presentation Contest by Science Association</li> <li>* Meena Bazar</li> <li>* Silver Jubilee Celebration Event-3</li> </ul>
January 2014	<ul style="list-style-type: none"> <li>* Conduct of S.Y.B.Sc. Final Practical Examinations</li> <li>* Completion of syllabus in all TY classes</li> <li>* Completion of Journal Certification</li> <li>* To check defaulters' improvement in attendance</li> <li>* To conduct academic seminars/ workshop department wise.</li> <li>* Staff Paper Presentation.</li> </ul>	<ul style="list-style-type: none"> <li>* IT Idol Contest.</li> <li>* Republic Day celebrations</li> <li>* NSS Diary completion.</li> <li>* Extension Education projects completion.</li> <li>* Silver Jubilee Celebration Event-4</li> </ul>
February 2014	<ul style="list-style-type: none"> <li>* Announcement of II Term Examination schedule</li> <li>* Conduct of Preliminary Examination for TY classes</li> <li>* Conduct of Practical Examinations For Semester II &amp; IV</li> <li>* Completion of II term syllabus in all SY and FY classes, with adequate revision.</li> <li>* Staff Paper Presentation.</li> </ul>	<ul style="list-style-type: none"> <li>* Silver Jubilee Celebration Prize Distribution Function Event-5</li> <li>* Farewell Party to TY students</li> <li>* NSS &amp; EE- Evaluation for grace marks.</li> </ul>
March 2014	<ul style="list-style-type: none"> <li>* Conduct of University Practical Examinations.</li> <li>* Conduct of semester / End Examination (Theory) for Semester III &amp; Semester IV</li> <li>* Assessment of FY/SY Exam Papers.</li> <li>* Staff Paper Presentation.</li> <li>* FY &amp; SY Results work</li> <li>* University Exam Work</li> </ul>	<ul style="list-style-type: none"> <li>* To conduct short term Certificate Courses for students immediately after their examinations</li> <li>* K.M.E Society's Women Achiever award ceremony</li> </ul>
April 2014	<ul style="list-style-type: none"> <li>* Declaration of Results of FY/SY Examinations</li> <li>* Admission to SY &amp; TY classes</li> <li>* Conduct of University Examinations</li> <li>* Preparation of Time table for next academic year 2013-2014</li> <li>* Self Appraisals to be submitted by the staff along with API</li> <li>* Advertisement for vacancies</li> </ul>	<ul style="list-style-type: none"> <li>* Formation of various committees for 2013-2014</li> <li>* Magazine work ( Preliminary )</li> <li>* Prospectus work (Preliminary)</li> <li>* To check and Print admission forms for various courses</li> <li>* To conduct short term certificate courses for students.</li> <li>* _____ programme Silver Jubilee Celebration</li> </ul>
May 2014	<ul style="list-style-type: none"> <li>* Conduct of University Examinations</li> <li>* To plan for interviews to select staff against vacancies.</li> </ul>	<ul style="list-style-type: none"> <li>* Repairs work</li> <li>* Development Plan</li> <li>* Magazine work ( Final )</li> <li>* Prospectus work ( Final )</li> </ul>

**Note : The sequences in the above Planner are subject to change, if necessary, by the Principal**

**Annexure II (A formats of Feedback forms)**

STUDENT'S FEEDBACK (GENERAL)

1. Name of the Student (Optional) : \_\_\_\_\_

2. Class : \_\_\_\_\_

3. Student Perception: In the table given below, several elements are listed. Please circle the score you intend to give (from a scale of 1 to 5) 1 being the lowest and 5 being the highest )

Sr. No.	Elements	Score ( Please Circle )
A.	Academic	
1	Ability of Teachers to teach	1 2 3 4 5
2.	Regularity in taking lectures/practical's	1 2 3 4 5
3	Attitude towards helping students	1 2 3 4 5
B.	General Administration	
1.	Services and General behaviour	1 2 3 4 5
2.	Housekeeping / General cleanliness	1 2 3 4 5
C.	Infrastructure	1 2 3 4 5
1.	Laboratory	1 2 3 4 5
2.	Library	1 2 3 4 5
3.	Computer Facility	1 2 3 4 5
4.	Classroom facility/lighting/ventilation	1 2 3 4 5
5.	Sports/ Extracurricular activities	1 2 3 4 5

4. Justify the score ( 01 Minimum) 05 ( Maximum).

5. General Comments/ Suggestions if any :

Date : \_\_\_\_\_

Signature

(Optional)

## EXAMINATION PROCESS

1. Name of the Student (Optional) : \_\_\_\_\_
2. Class : \_\_\_\_\_
3. Student Perception: In the table given below, several elements are listed. Please circle the score you intend to give (from a scale of 1 to 5 ) 1 being the lowest and 5 being the highest )

Sr. No.	Elements	Score ( Please Circle )
a	Attitude of Examination Committee members towards students	1 2 3 4 5
b	Display of Time Table on time	1 2 3 4 5
c	Willingness to help deserving students	1 2 3 4 5
d	General availability and services	1 2 3 4 5
e	In corporation (conduct of examination ) in time frame	1 2 3 4 5

4. General Comments/ Suggestions if any:

Date : \_\_\_\_\_

Signature

(Optional)

## ADMISISION PROCESS

1. Name of the Student (Optional) : \_\_\_\_\_

2. Class : \_\_\_\_\_

3. Student Perception: In the table given below, several elements are listed. Please circle the score you intend to give (from a scale of 1 to 5) 1 being the lowest and 5 being the highest )

Sr. No.	Elements	Score ( Please Circle )
a	Attitude of staff towards students	1 2 3 4 5
b	Services and general behaviour of staff	1 2 3 4 5
c	Willingness to help deserving students	1 2 3 4 5
d	General Availability of the staff	1 2 3 4 5
e	In corporation of admission process in time frame	1 2 3 4 5

4. General Comments/ Suggestions if any:

Date : \_\_\_\_\_

Signature

(Optional)



### **Students' Evaluation of Teachers**

Students are requested to objectively express their evaluation of teachers based on FIVE point- scale: [5] = Excellent, [4] = Very Good, [3] = Good, [2] = Average and [1] = Below Average. Students have to write in the [BOX] only the figure 1, 2, 3, 4 or 5 as the case may be. You may reveal your identity, if you so desire.

Name of the teacher \_\_\_\_\_ Subject taught \_\_\_\_\_

Students Name & Roll No. (Optional) \_\_\_\_\_ Class \_\_\_\_\_

#### **A: General / Attitude related**

- \* Command over the medium of instruction (language)
- \* Class control
- \* General Knowledge / Awareness
- \* Regularity in taking lectures and practical's
- \* Skills in explaining difficult points
- \* General Availability / Accessibility to students
- \* Clarity in approach / thinking
- \* Attitude towards students: friendly and motivating
- \* Willingness to help deserving students by taking extra-lectures etc.
- \* Attitudes towards the subject taught
- \* Usefulness in counselling: personal matters/ career/ placement etc.
- \* Skills in motivating students for extracurricular activities
- \* Teacher's participation in organizing extra- curricular activities.

**B. Subject related**

- \* Command over the subject
- \* Use of case studies, illustrations, current events, anecdotes in teaching
- \* Readiness to resolve students' doubt/ questions etc.
- \* Motivating to develop interest in the subject for higher studies.
- \* Skills in making the subject interesting
- \* Frequency of asking short questions in the class while teaching
- \* Use of interactive teaching – seminar, tutorials, quiz, assignments etc.
- \* Frequency of giving References for further reading
- \* Conducting periodic tests/ question answer sessions
- \* Practice of giving model questions at the end of a topic / portion
- \* Readiness to asses model answers submitted by students.
- \* Training and preparing students for college / university examinations

**C. Overall impression as a teacher**

Give justification for score 1 and score 5:

---

For office use only – Weight A= 40 and B= 60. Multiply the group total with respective weight to get the total weighted score. C is only comparison

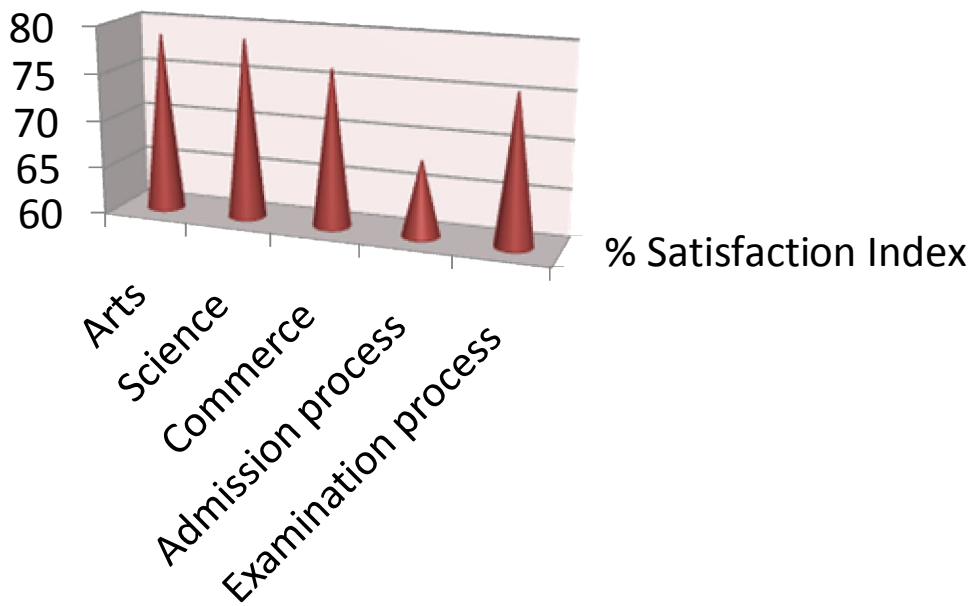
**Annexure II(B)**

**OVERALL FEEDBACK ANALYSIS**

Faculty/Process	% Satisfaction index
Arts	78.65
Science	78.79
Commerce	76.41
Admission process	67.80
Examination process	75.52



## % Satisfaction Index



### Annexure III (A)

## **Best Practice- I**

### **Title: Earn and Learn**

#### **Goal:**

- To change the mind-set and outlook of the students coming from conservative background
- To identify students potentialities and to train them to sharpen their skills
- To learn to generate a sustainable income to lead a successful life
- To be self-reliant and lead a secured, dignified and respectable life.
- To effectively communicate and be able to market and sell their products

**Context:** Our students come from conservative background. Family members do not encourage girls to take up a job where they need to work for long hours. Hence we have been consistently motivating and encouraged our students to utilize their talents and potentials to develop the entrepreneurship skills. We did find that our student were very creative, and talented to set up their own business and generate income by staying at home. Therefore, we have introduced training programmes, for income generating courses.

**Practices:** To enable our students to make their own living. We have introduced value added courses by establishing a Technology Centre, Fashion Designing, Tailoring, and Diploma in computer, and IT has been introduced. Our management the K.M.E Society organizes Meena bazaar, exclusively for women every year in the month of December. Stalls are put up and given on rent for three days. Our college students also are given stalls to sell their products like Garments, Jewelry, Eatables, etc.) and develop their organizing skills and marketing strategies to earn profit.

Our Alumni Association organizes an Exhibition cum sale every year before Ramadhan in our college auditorium for 2-3 days. Stalls are given on rent to our own ex-students, who are entrepreneurs and from poor families. Students have learnt the art of business and earn profit.

The Botany Department of our college, formed a student group called "SEED" Social Economic Employment Development to make the students self-employed and develop their entrepreneurship skills. SEED was inaugurated on 5<sup>th</sup> September 2011 on Teacher's Day. Students of Botany Department prepared bags, purses, chocolates, files, candles, face packs and perfumes during their free time and sold their products in the college. From the profit earned, SEED group gave 10% of profit to a poor student of our college to meet her education expenses.

The active NSS unit of our college organizes camps and conducts classes free of cost during the period of the 10 day camp in Pot painting, Fabric painting, Mehendi designing, Beautician course, mobile repairing in the adopted area like Madhav Nagar, Kaneri and Shama Nagar in Bhiwandi to the underprivileged who do not have access to the facilities. This activity was initiated by the NSS Unit of our college six years back which was later taken up by an NGO with Government aid. Government Certificate courses free of cost are now being conducted in those areas. Thousand females have benefitted by such course so far.

K.M.E.Society's G.M.Momin Women's College Bhiwandi 421302, Thane(M.S)-RAR Page 179

The Extension Education unit of our college also is actively involved in the development of entrepreneurship skills in the students. Its Annapurna

Yojna Project of this Extension Education Unit was established in the Academic year 2009. Sixteen students enrolled themselves for this project. Each student was guided to sell 25 items. Students learnt to sell snacks, jewelry, stationary items and gift articles in the college. 10% of the profit earned was donated to the Extension Education Unit. Crockeries and other items of utility were purchased.

The Students' Council of our college also plays a vital role in giving an opportunity to the students to enhance and develop their abilities and potentials. It conducts workshops in which experts are invited from Pedi lite paints Company and from Creative Art Centre to give demonstration in Jewelry making, fabric painting, craftwork etc. The students also organizes Recipe Contest, Mehendi Designing, purse making, Best out of Waste, Handicraft preparation contest, greeting card preparation, etc. to promote the entrepreneur skills.

**Evidence of success:** Many of our students are entrepreneurs in fashion designing, jewelry designing and running own centers.

A lot of community women in our adopted areas are earning now by Mehendi designing in weddings and by undertaking tailoring work.

Some of our students are engaged in catering work and earn their livelihood because of the training and guidance gained through Annapurna Yojana project Chocolates, candles are made by the students

### **Problems and Resources**

#### **Problems:**

Our students have the skills and potential but they are not permitted by their parents to sell their products outside the college premises. Hence students have been trained to sell within the premises.

Our students who have enrolled for 'SEED' group possess ordinary standard machines with thin needles, hence stitching files, purses becomes difficult. Students also have problems in marketing their products. We had to look for professionals who would guide our students.

Our Alumni Association has faced the problem of getting more ex-students involved in the Exhibition cum sale activity which is conducted before Ramdhan. Many Ex-students get married early and hence are not able to spare time for the activities of Alumni Association. A few committee members have been motivated towards the noble mission.

Through Extension Education project 'Annapurna Yojna', students will have to be trained and guided to plan out different strategies to attract buyers by launching products which are in demand.

#### **Resources:**

1. Skilled students.
2. Adequate infrastructure.
3. Motivated staff for guidance.
4. Supportive management.
5. Efficient leadership to implement the practice.

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## **Annexure III(B)**

### **Best Practice II**

#### **Title of the practice**

The K.M.E. Society's Woman Achiever Award

#### **Goal**

Our goal is to select and award a woman in Thane Dist who has contributed and rendered her services and made a difference in the life of the underprivileged and unfortunate members of the society.

To acquaint and familiarize our students with the dauntless efforts, zeal and enthusiasm of woman rendering her services for a humanitarian cause.

This woman can become a role model and a source of inspiration for our students.

#### **The context**

Our college having a minority status and being a purely women's college, the president Mr. Aslam Fakih (K.M.E.Society's) desired to acknowledge and appreciate a woman who has rendered her selfless services towards the society at large and brought a difference in the life of the underprivileged and unfortunate members of the society irrespective of caste, color, creed and religion with a secular approach. Thus he decided to launch a cash award of Rs 25,000/-, a citation and a Trophy. The aim of this initiative was to sensitize our students to the social, economic and educational problems prevailing in the society and how to meet these challenges and overcome the problems. This award could serve as an eye opener for the students.

#### **The Practice**

Throughout the year we work on gathering/collecting information about the details of the services rendered by a woman towards the society for a humanitarian cause. We also approach NGO's and agencies in this regard. Every year in the month of January advertisement is given in the leading newspapers covering Thane District such as Nav Bharat Times, Kalyan, Dombivli Plus, Inquilab and Urdu Times.

Applications are invited giving a time period of One month from the date of Advertisement.

Applications and nominations for awards are received and scrutinized on the criteria of major contributions to social upliftment in different fields / areas.

One applicant is selected for the KME Society's Woman Achiever Award and the award is given at the International Women's Day Celebrations held every year in our college. The award comprises of a cash amount of Rs 25000/-, a citation and a trophy.

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This practice motivates our students to be socially responsible and contribute their services to solve social problems like illiteracy amongst Women, Child Labour, Health and Nutrition, Problem of women, dropouts in education etc.

#### **Evidence of success**

The awardees are good example and have become the role model for our students.

Students get sensitized to social problems and understand the significance of human services. Our awardees influenced the students in the following manner:

1. Ms Zakia Khatib the awardee of March 2010 has spent 60 years of her life in the upliftment of underprivileged women and children, in the field of education and employment throughout Maharashtra through primary schools, Bazme-Niswa. Her story motivated many to take up the teaching profession. Around 15% students are teachers in various institutions.

2. Dr. Geetha Mahajan the awardee of March 2011 is a social activist is the founder of Bharatiya Mahila Federation (Thane Samiti) she aimed at Women's equality, secularism, socialism, democracy, education and world peace. She proved to be a role model to our students. Many of our students around 12% of our students are collaborating with NGO's to contribute services. NSS Unit and Extension Education Units of our college have provide adequate must platform to our students

3. Mrs. Stella Jimmy Morais is an ex-corporator. Through her organization "The Prem Seva Mahila Mandal" Kalyan focuses primarily on the upliftment of the downtrodden: women of the lower middle class, widows and domestic workers, Balwadi play School, Adult Education Assistance, Tribal Education etc. By listening to her experiences, our students got sensitized to social problems. College is privileged to produce Corporators in BNCCMC, and many social activists.

4. MS Pratiba Menon the awardee of March 2013 is the founder and President of "Maharashtra Mahila Pragati Mandal", Thane. She has Contributed her selfless services to solve the problems of dalit women, tribal women in all the possible fields. These have inculcated tolerance confidence and a spirit of selfless devotion for the cause of humanity.

**Problems Encountered and Resources Required**

Resources required to implement the practice were as under:

We manage to get sponsors for the award. We plan to make an elaborate survey and find out an appropriate and deserving woman for this award.

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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