

**Annual Quality Assurance Report (AQAR)  
2012-2013**

**Name of the Institution:** K.M.E. Society's G.M.Momin Women's College

**Year of Establishment of the Institution:** 24-7-1989

**Address:** Rais High School Campus, Thane Road, Bhiwandi, Maharashtra - 421302

**E-mail:** princy\_gmmwc@yahoo.com

**Year of Accreditation:** 2004

**Current Grade:** B+

**Institutional Status:** Permanent Affiliation to University of Mumbai

**Religious:** Minority

**Contact Person Details:**

Name of Head of Institution: Mrs. Kamala Balasubramanian  
02522-225437 (O), 022-21630608 (R), 9867710570 (M)

**SECTION I**

**Number of academic programmes existing:**

Undergraduate: 06(B.A., B.Sc., B.Com. B.Sc IT, BMS, B.Sc. Biotechnology)

Post Graduate: 12 (M.A – Urdu, English, Islamic studies, Sociology, History, Philosophy)

M.Sc - Botany, Chemistry, Zoology, IT

M.Sc – Zoology (by research)

M.Com

Research Programmes: 01 (Ph.D in Zoology)

Certificate Programmes: 01 (Yoga course)

Other value added programmes: 05(Fashion Designing, MDCIT, DCIT, ADFD, Tailoring)

Any other programme offered: 04 (Jewelry designing, Candle making, Chocolate making, Mehendi designing)

### **Details on programme Development**

New programme added during the year: 04 (B.Sc. Biotechnology, M.Sc. by research in Zoology MA (History), MA(Philosophy)

Interdepartmental collaborative programmes: 04(Environmental studies, Computer Programming and Application, Mass Communication, Foundation course)

Number of NAAC peer team recommendations implemented: 10

1. Museum in Zoology Department
2. Post Graduate courses
3. Research activities
4. Fitness Centre and Gym facilities
5. Modernization of library
6. Technology center to conduct value added courses (Certificate and Diploma courses)
7. Permanent Affiliation of the college to University of Mumbai
8. Established B.Ed. college by the management in the same campus
9. Health care center
10. Modernization of Administrative office

Number of UGC/any other expert committee recommendation: 07 (LIC team members recommendation)

MA (History), MA (Philosophy)

M.Sc. IT and B.Sc. Biotechnology

MSc (Mathematics), M.Sc. (Physics) M.Sc. by research in Zoology

### **Faculty details:**

Total faculty – 51

Total number of visiting faculty – 23

### **Qualification of faculty**

Ph.D– 12

M.Phil – 8

NET -11

SET -03

GATE – 01

PET – 01

MBA – 01

PG-31

**Administrative staff Total sanctioned – 17**

**Administrative staff Actual strength – 17**

**Technical Support Staff - 15**

## SECTION -II

**Date of establishment of IQAC:** 20-7-2004

### Composition of IQAC

No. of IQAC members- 16

Number of management Representatives-02

Number of external expert-02

IQAC meetings- 03

<b>Chairperson</b>	:	<b>Principal (Mrs.) Kamala Balasubramanian</b>
<b>Management Members</b>	:	<b>Mr. AslamFakih, President, K.M.E. Society</b>
	:	<b>Dr. Musaddique Patel, Gen. Secretary, K.M.E. Society</b>
<b>Teachers</b>	:	<b>Mrs Ayesha Fakih</b>
	:	<b>Ms. NazneenMomin</b>
	:	<b>Mrs. TarannumShaikh</b>
<b>Administrative Staff</b>	:	<b>Mr. Mushtaq Ali Patel</b>
	:	<b>Mr. ZaglolFalke</b>
	:	<b>Mr. Naushad Ahmed</b>
	:	<b>Mr. Nadeem Dange</b>
<b>Technical Staff</b>	:	<b>Mr. AtafKuwari</b>
	:	<b>Mr. Iftekhar Ahmed</b>
<b>External Experts</b>	:	<b>Mr. SharfuddinBahauddin</b>
	:	<b>Prof. Saeed Ahmed VJTI</b>
<b>Alumini</b>	:	<b>Mrs. Shazina Momin</b>
	:	<b>Ms. ShifaDond</b>
	:	
<b>Student member</b>	:	<b>Ms. UlfaFakih</b>
	:	
	:	<b>Ms. Tasnim Ansari</b>
<b>Co- ordinator of IQAC</b>	:	<b>Mrs. JayshreeThakre</b>

### Calendar of activities of IQAC formulated for the academic year IQAC plans for development

Number of academic programmes Proposed-02

M.Sc.Physics, M.Sc. Mathematics

Number of value added programmes proposed-01

Number of skill oriented programmes proposed-01

Number of faculty competency and development programmes proposed 01

Number of other staff development programmes proposed – 01

Number of student mentoring programmes proposed -04

**Number of co-curricular activities proposed – 100**

English literary association	Arts Association
Commerce Association	Science Association
Staff Academy Presentation	Excursion Committee
Students' council	Women Development Cell
Bhiwandi Human Rights Forum	Zoofun
NSS	Extension Education Unit
Mathematics Club	Health care centre
Orchid club	BazmeAdab
Dot Com Group	Gymkhana Committee
Aspire club	

Number of Interdepartmental co operative schemes proposed- 01

Number of community extension programmes proposed -12

**IQAC plans for development and implementation**

Number of academic programmes implemented –4

M.Sc. by research in Zoology

M.A. History and M.A. Philosophy

B.Sc. Biotechnology

Number of value added programmes implemented- 1

Yoga certificate course

Number of skill oriented programmes implemented -03

Tailoring, Fashion Designing, Computer Courses

Number of faculty competency and development programmes implemented-1

Workshop on curriculum for credit system in Philosophy organized by our college in collaboration with the Board of Studies University of Mumbai

Number of other staff development programmes implemented – 01

Three faculties successfully completed Orientation programme & Two faculties completed Refresher Course.

Staff paper presentation

Number of student mentoring programmes implemented -04

Career guidance

Psychology Dept organized Personality Development programme

WDC organized JagarJanivancha(Gender sensitization)

**Number of co – curricular activities implemented – 100**

*Arts Association -2*

Non verbal poster competition

Verbal slogan competition on sexual harassment

*Science association- 4*

Crossword competition

Spelling Bee

Power point presentation  
Science Quiz  
*Commerce Association – 4*  
Guest lectures  
Workshop on Capital Market  
Career Guidance & personality development seminar  
Quiz

*Staff Academy Presentation – 04*  
Dr.Ambreen Kharbe  
Mrs.TarrannumShaikh  
Mrs.Nusrat Khan  
Mr.Tauseef Dhole

*Students council -07*  
Purse making, Doll making, Greeting card making, Solosinging, Duet Singing, Monoacting, One act play, Annual prize distribution

*Bhiwandi Human Right forum– 01*  
Guest lecture

*Aspire club -08*  
Guest lectures, Orientation programme, Debate competition, Extempore Competition  
Industrial visits

*Health care centre – 2*  
Medical check up  
Guest lecture

*Excursion Committee – 5*  
Botany and Zoology Study Tour to Palghar

*Women Development cell – 6*  
Workshop on gender awareness, Guestlecture, Health Awareness, Essay Reading competition,  
Women's Day celebration by awarding Woman Achiever Award

*Extension education unit- 8*  
Essay writing on JeeteJeeteRaktadaanJateJateNetradaan, Poster competitionon Human & Safe water, Debate competitionon working culture in call center, Skit competitionon HIV/AIDS, Seminar on Global warming, PowerPoint presentation on Food & milk adulteration, Orientation programme

*NSS – 30*  
University greenery project at Kalina  
Leadership training camp  
Independence day celebration

Slogan & Essay competition on Save Girl Child My city Bhiwandi ,  
Guest lecture on Blind Faith  
Elocution competition on MeriBetiPyariBeti Residential Camp at Dahanu  
Disaster management training Programme

*Dot Com Group-4*

Guest lecture Linux Administration  
IT Idol Contest (Aptitude test, Logo Quiz, Group Discussion, IT Advancement, Tech definition, Rapid fire round )

*Orchid Club -3*

Healthy Snacks  
Botany Fest  
Angiomania

***Number of inter departmental cooperative programmes implemented – 06***

Seed orchid club, Science Association, IT idol, Students Council, Aspire club, Arts Association

**Number of community extension programme implemented - 46**

Extension education unit-10

NSS-35

WDC - 1

Number of external conferences on institutional quality: attended by Prof. TarranumShaikh at Birla College, Kalyan

**Following contribution made by IQAC on quality enhancement during 2012-13**

Remedial coaching for slow learners

Periodical meeting with parents & students towards overall development

Sensitization on gender equality

**SECTION III**

**Academic programmes**

Number of faculty members involved in curriculum/syllabus development – 06

Dr. Nisar Shaikh Dept of Zoology

Dr. Tabassum Shaikh Dept of Philosophy

Dr.Nandita SinghDeptof Zoology

Dr.AartiJuvekarDeptof Zoology

Dr. Ambreen Kharbe Dept of English

Prof.GazalaBhojeDept of Sociology

Number of programmes in which evaluation process reformation taken up and implemented

Workshop on credit system in Philosophy organized by Board of Studies University of Mumbai & Our College

No of teaching days- 187

Average percentage attendance of students- 90

Percentage of classes engaged by guest faculty and temporary teachers- 34

Number of aided programmes offered- 02 (B.A.,B.Sc.)

Number of self financed programmes offered - 16

(BSc IT, BMS, M.ScIT,B.Com., M. Com, BMS, MA (Urdu), MA (Islamic Studies),MA

(English), MA (Sociology), MA History, MA Philosophy, M.Sc.(Chemistry), M.Sc. (Botany), M.Sc. (Zoology), M.Sc. by research in Zoology, B.Sc. Biotechnology

**Systematic student feedback mechanism is in place**

**Feedback details**

**Percentage of courses where student's feedback is taken- 100**

**Feedback for improvement provided to the faculty**

**Faculty research, Projects and publication details for the year 2012-13**

Number of minor research projects undertaken during the year -01 Prof GazalaBhoje

Number of minor ongoing research projects- 01 Prof GazalaBhoje

Number of minor research projects completed – 01 Dr. Ambreen Kharbe

Number of Minor project proposal submitted for external funding (UGC) –Dr. Nandita Singh (Zoology)

Number of research publications in peer reviewed journals: 06

Prof. GazalaBhoje (Sociology)

Dr.Ambreen Kharbe (English)

Number of research publication in international peer reviewed journals -3

Prof. GazalaBhoje - 02

Dr. Ambreen Kharbe- 01

Number of research publication in national peer reviewed journals -01 Prof GazalaBhoje

Number of conferences attended by faculty- 11

Number of International conferences attended- 4

Prof. Amir Hamza ,Prof.GazalaBhoje, Dr. Ambreen Kharbe, Prof. Ayesha Fakhir

Number of national conferences attended: 07

Prin. (Mrs.) Kamala Balasubramanian, Dr. Tabassum Shaikh, Prof Jayashree Thakre, Dr.Ritu Jain, Prof TarannumSheikh, Prof.GazalaBhoje, Dr.NaheedAzam

Number of papers presented in conferences: 06

Dr.Ritu Jain, Prof.GazalaBhoje,Dr.Ambreen Kharbe, Prof. Ayesha Fakhir, Prof.ShahidSukte

Number of papers presented in International conferences- 4

Prof GazalaBhoje, Dr. Ambreen Kharbe, Prof. Ayesha Fakhir, Dr. Tabassum Shaikh

Number of papers presented in national conferences – 02

Dr. Tabassum Shaikh, Prof.GazalaBhoje

Number of faculty acted as experts' resource persons National 01 Prin Kamala Balasubramanian

Number of faculty acted as experts' resource persons – 08

Prin. Kamala Balasubramanian, Dr. Tabassum Shaikh, Dr. Rangoonwala, Dr. Nisar Shaikh, Prof.AnisChoudhary, Prof. Jayashree Thakre, Prof.TarannumShaikh, Prof.LaxmishreeChengala

Amount of external funding received – Rs. 6000/-

Percentage of faculty members invited as external experts -10 %

## SECTION IV

### **Student Details and support mechanism**

Actual enrollment during the year – 1390

Success percentage in the final exam – 89%

Percentage of academic distinctions – 13%

Student dropout percentage - 16

Number of students qualified Gate /CAT/ Any other

FarheenShaikh CA

Momin Farida PET

### **Student support mechanism for competitive examination**

Number of students participated – 246

Number of students attended competitive exam lectures –200

### **Career Guidance**

Number of career guidance programmes organized – 03

Percentage of students participated in career guidance programmes – 14%

### **Campus Placement**

Number of students participated in campus selection programmes – 20

Number of students selected for placement – 02

### **Number of programmes organized on gender sensitization – 10**

Women development cell- 08

- To create social awareness about the problems of women and in particular regarding gender discrimination an event called “JagarJanivancha” was organized.
- Under this following programmes were conducted
- A guest lecture by ShriR C Patil, Sr.Police inspector on Domestic violence & eve teasing on 18/12/12 was organized. He shared many experiences and guided students. 250 students were benefitted by this lecture.
- Mass awareness programme for the community people was organized on 15/12/12 &16/12/12 in the college campus at MeenaBazaar Posters on eve teasing were displayed Emergency phone numbers were also displayed in Meena Bazaar.
- On 19/12/12 a guest lecture on value education and gender equality by Prof Momin Bushra was organized.
- Poster competition on eve teasing was organized on 20/12/12
- A workshop on ‘Gender’ was organized on 21/12/12 for teaching, Nonteaching staff & students. A documentary film on save the girl child were screened
- Questionnaire related to eve teasing was prepared & survey on Gender equality was conducted

Arts Association- 02

### **Student Activities**

Number of students participated in external cultural events – 152 students

Extension education 15 students

Students council 36 students

Aspire club 15 students



NSS 120 students  
Number of prizes won by students in external cultural events – 55  
Number of cultural events conducted -03  
IT Idol, Talent Contest

Number of students participated in university level sports -06  
Intercollegiate Yoga Competition

Gymkhana committee - 09  
Table tennis, Carrom, Chess, Badminton, Kho-Kho, Tug of war, Shot put  
Javelins throw, Running Race,  
Intercollegiate Yoga

### **Composition of students**

Percentage of scheduled caste- 1  
Percentage of other Backward Communities-15  
Physically Challenged- 0.1  
Percentage of rural students- 4  
Percentage of urban students- 96

### **Scholarship and Financial support**

Number of students availing financial support from the institution - 309  
Post metric scholarship - 159  
ANGC- 40  
OBC- 99  
University scholarship -02  
SWF -04  
Amount disbursed as financial support – Rs. 1841468/-

Number of students awarded scholarship from the institution- 02  
ZakiyaKhatib scholarship  
Dr. Pendharkar scholarship  
Number of students received notable national recognition 01  
National level camp at Karnataka through NSS

### **Student Initiatives**

Number of community upliftment programmes 19  
NSS 10  
WDC 01  
Extension education 08  
Number of literacy programmes initiated by students – 03  
Young teacher programme (NSS)  
NIOS (Extension Education)  
Income generating courses for community (NSS)

Number of social action initiatives based on science environment etc -06

Tree plantation by NSS

Pollution awareness through Poster competition

Population education club of Extension Education unit conducts activities related to safe water, HIV AIDS, Eye Donation

Science Association organized activities through display of newspaper, journal and magazine articles on wall notice Boards

Number of student research initiatives- 09

Student participated in Avishkar research festival

Project work by students of BMS, BSc IT and MSc and all FY classes

Survey by the students

## **SECTION V**

**Perspective plan for overall developmental activities is created, implemented & monitored**

**Benchmarking is created for institutional quality management efforts in following area**

Preparation for reaccreditation by NAAC

Renewal of ISO certification

Infrastructure– Lift, Additional floor

Rain water harvesting

Solid Waste Management

Solar Panel

**Management information system is applied to**

Students admission

Students records

Revaluation and Examination procedures

Advertise vacancies in leading News papers

Annual Budget Income & Expenses

Prospectus MKCL Online admission

GR - Return of Rolls Statistics

Exam Register Computerized results

Office records are maintained for minor & Major Projects, Laboratory Records, Library

Accession Register

Registration of students in NSS & Extension education units

**Existence of learning resource management**

E database in the library

ICT & Smart boards, Interactive panel

Internal resource mobilization

Inflibnet membership

**Internal resource mobilization**

Research – Rs.10600/-

Through minor research projects

Student contribution – Rs.11407848/-

Alumni contribution – Rs. 3000/-

Well wishers – Rs. 200101/-

**Infrastructure and welfare spending**

Amount spent for infrastructure development – Rs.1532999/-

Amount spent for student welfare- Rs.3001231/-

Amount spent for staff welfare – Rs.52067/-

**Grievance redressal cell exists****Three strengths**

Healthy practices in teaching, learning and evaluation processes

Value added courses to enhance skills of students

Recognized faculty members for PG programmes

**Three weaknesses**

Lack of twining exchange programme

Early marriages causing hindrance in student progression

**Two opportunities**

Tremendous scope in collaborative programmes promote entrepreneurship skill

To establish Research center

**Two challenges**

To motivate and encourage the students to be career oriented

To establish linkages with industry

**Significant progress made by the Institution towards achieving the goals & objectives**

Excellent academic performance

Number of NET & Ph. D. staff is increased

**Role of NAAC in quality development of the Institution**

Enabled the college systematically plan its growth and development

Identified the weakness and worked on the same for improvement

Follow up of healthy practices towards improvement

Infrastructure enhancement

Strengthened Governance