K.M.E. Society's

G. M. MOMIN WOMEN'S COLLEGE

Affiliated to University of Mumbai
● Reaccredited by NAAC with 'A' Grade
● Recipient of Best College Award ● Selected for Star College Scheme of DBT,
Ministry of Science & Technology, Govt. of India
● Selected for FIST 'O' Level Grant from Dept. of Science and Technology, Govt. of India
● Recepient of Grants under RUSA 2.0 ● Winner of BEQET Award of NCQM

ARTS ● SCIENCE ● COMMERCE ● SELF FINANCING COURSES

Rais High School Campus, Thane Road, Bhiwandi 421302,
Dist Thane, Maharashtra, India - Tel.: (02522) 225957 / 257150.
Email: princy_gmmwc@yahoo.com   Website : www.gmmomincol.org

Prospectus 2019-20

VISION OF THE INSTITUTION

'To kindle the light of knowledge'

MISSION OF THE INSTITUTION

'To empower women students, especially of the middle and lower middle classes and mould them to be socially, culturally, economically, environmentally, morally responsible and physically fit, so that they are able to face the challenges ahead with confidence and courage'

OBJECTIVES

- To create awareness on various social issues and to produce responsible citizens
- To train the students towards academic excellence and all round development
- To promote the status of women by providing the facility for higher education
- To orient students towards positive and creative role
- To inculcate human values in our students
- To prepare the students to be self-reliant
- To extend community service

QUALITY POLICY

"KME Society's G M Momin Women's College, Bhiwandi is committed to impart Quality Higher Education to Under- Graduate as well as Post-Graduate Women Students facilitating them for their overall development, enabling them to excel in the disciplines of Arts, Science, Commerce, Information Technology, Management Studies, Interdisciplinary Studies to meet the emerging needs & challenges.

This is achieved by

- Acting as a transformation centre specially helping minority students to realize their potential
- Creating awareness on various social issues to enable students to be responsible citizens
- Providing adequate infrastructure to promote congenial learning environment
- Enhancing the competency of the faculty members to adopt innovative methods in teaching and learning processes
- Striving for environmental protection through appropriate management practices and optimum use of available resources
- Ensuring continual improvement by effectiveimplementation & improvement of Quality Management System
- Promoting research and overall development towards national progress
- Meeting all applicable norms and regulations stipulated byUniversity of Mumbai, Govt of Maharashtra and UGC from time to time

Contents

1.0 : A Glimpse into the College

1.1 The Konkan Muslim Education Society of Thane District, the apex body :

A few enlightened visionaries established the Konkan Muslim Education Society in 1927 to fulfill their desire of providing quality education to children, especially in a mofussil and then backward area of Bhiwandi, where the rate of illiteracy was high and population dominated by power-loom workers who lived a hand to mouth existence and could not afford to send their children to school.

The K.M.E. Society made its entry in the field of education in 1927 by starting an Anglo-Urdu High School. The society has now grown and has Kindergarten section, two Primary Schools, seven full fledged High Schools, two Junior Colleges, two Technical and Vocational Schools, a Computer Centre, a multi-faculty Degree College with Post- Graduate Centres in Arts, Science, Information Technology and Commerce, Research Laboratories and well equipped Fitness Centres. The management has put in efforts to start College of of Education with B.Ed. and D.Ed. courses. The overall students' strength of our society's institutions is over 18,500.

1.2 Location and Important landmarks in History of the College:

The K.M.E. Society's G.M. Momin Women's College is situated in Bhiwandi, which is located about 20 KMs away from Thane Railway Station (Central Railway) and about 50 KMs from Mumbai. The nearest Railway Station is Bhiwandi Road, on the Diva- Vasai line connecting Central and Western Railway networks. Other nearby Railway Stations are Thane and Kalyan stations. The college is well-connected by Road and is situated near the Bhiwandi State Transport Bus stand.

The college is built on a spacious ground of 32,453 sq.feet with ground plus four floors. The **Arts Faculty** was established on 24th July 1989 with 94 students. The **Science Faculty** was started in 1994 with 27 students and **Commerce Faculty** came into existence from 1999. To be in tune with the changing times, **B.Sc. (IT)** course was introduced from 2001. The **Post-Graduate centre** for **M.A. programmes** was established in 2004, followed by **M.Sc. programmes** in 2006 and **Ph. D. programme (Zoology) in** 2008. The **B.M.S.** course commenced from 2009, **M.Sc. (IT)** course, from 2010 and **M.Com.** course, from 2011. **B.Sc. (Biotechnology)** and **Post-Graduate programmes** viz. **M.A. (History), M.A. (Philosophy)** and **M.Sc. (by research)** in **Zoology** were introduced in 2012. **M.Sc. programmes** in **Physics** and **Mathematics** commenced in 2013.

B.Sc. (Inter Disciplinary Studies) a unique value added course was

introduced from 2016. New subjects viz. NSS and DLLE (extension education) as alternative to FC were introduced from 2017, effective 2018-19.

Today the college has created its own niche in academics, co-curricular as well as extra-curricular activities and is progressing in leaps and bounds. This premier institution of higher education, exclusively for women, has become a landmark in the progress and development of Bhiwandi by making the possibility of women graduates and post-graduates and doctorates a reality in middle and lower middle class families; an achievement in itself and a dream come true for parents.

1.3 Affiliation:

The college is permanently affiliated to the University of Mumbai since its inception in 1989.

1.4 NAAC Reaccreditation:

The college was reaccredited (2nd cycle) with **'A' Grade** (CGPA 3.10) by the **National Assessment and Accreditation Council (NAAC).**

1.5 ISO Certification:

In order to enhance and sustain quality education in our college and to maintain excellence, the management went ahead voluntarily to get the institution ISO certified. The college was certified in accordance with **ISO 9001: 2008** standards by the **Bureau of Indian Standards (BIS)** and is awaiting upgradation to ISO 9001:2015 from BIS.

1.6 STAR College Scheme:

Five Departments namely Department of Botany, Chemistry, Information Technology, Physics and Zoology have been selected for funding under the Star College Scheme of DBT, Ministry of Science and Technology, Govt. of India

1.7 Awards:

The college has received **Best College Award** from University of Mumbai and **Jagar Janivancha Award** (2nd position) from Government of Maharashtra, **Best NSS Unit Awards** at **University**, **State** and **National Levels, Best DLLE Unit Award** at University level and BEQET (2019) award of National Centre for Quality Management. Our enthusiastic students have also won for the college the **'Thane Police Maha Karandak' First Position** in Bhiwandi Parimandal Zone and **Second & Third Position** in Thane Police Commissioner Area, respectively and Best Actress Award throughout these competitions, in the last three years, Best Actress Award in Thane Police Short Film Competition; University of Mumbai Udaan Festival first / second positions for last several years.

1.8 Our Campus and Infrastructure:

The college is located in two buildings viz Main Building and Extension

Building each of four storeys on a spacious campus. The college has specious class-rooms and hi-tech laboratories with modern facilities such as smart boards, audio video devices; modern and well-stocked library, Language laboratory, auditorium, multipurpose hall, photo copy facilities cafeteria, well equipped gymkhana and fitness centre. Wi-Fi (wire free) facility is available. Internet facility is available to students and staff in the library, laboratories and third floor computer laboratory. On the campus we also have the administrative office of our parent body the Konkan Muslim Education Society of Thane District along with several of its Group of Institutions, a large play ground, photo copy facilities, garden, gymnasium, health care centre, cyber centre and stationery shop.

1.9 Work Schedule of the College:

Lectures and tutorials are arranged between 7.30 a.m. and 6.00 p.m. Practicals are held in batches from 7.30 a.m. to 6.00 p.m.

The College Administrative Office hours are

10.00 a.m. to 12.30 p.m. (Payment of Fees)

10.00 a.m. to 1.30 p.m. (All other work)

3.00 p.m. to 4.30 p.m. (Handing over of documents to students)

Office Counters are closed on Saturdays, Sundays and Public Holidays.

2.0 Academic Programmes, Certificate Courses and Special Coaching

2.1 Degree Courses: (Aided)

1) B.A. courses   2) B.Sc. courses

2.2 Degree Courses: (Self-Financing Courses)

1) B.Com. 2) B.Sc.(I.T).   3) B.M.S.   4) B.Sc. (Biotechnology)
5) B. Sc. (Inter-Disciplinary studies)   6) B.A. (Psychology 3 units)-
                                            (Permission awaited)

2.3 Post Graduate Courses:

❖ **M.Sc. Courses (By Papers)**   ❖ **M.A. Courses**

a) M.Sc. (Botany)   a) M.A. (English Literature)
b) M.Sc. (Chemistry)   b) M.A. (History)
c) M.Sc. (Mathematics)   c) M.A. (Islamic Studies)
d) M.Sc. (Physics)   d) M.A. (Philosophy)
e) M.Sc. (Zoology)   e) M.A. (Sociology)
f) M.Sc. (I.T.)   f) M.A. (Urdu Literature)

❖ **M.Sc. (by Research)**
   M.Sc. (by Research) (Zoology)
❖ **M. Sc.** (by Research) (Botany)
❖ **M. Com. Course**
   (Accountancy)

2.4 Ph.D. Programme

Ph.D. (Zoology)
Ph.D (Botony)

New academic programmes, courses and subjects are added every year, details of which will be available on the notice boards and in the office at the time of their introduction.

2.5 Short Term Certificate Courses and Workshops:

The college conducts several skill development and value added courses as mentioned below:

1	Aroma Candle Making
2	Artificial Jewellery Designing
3	Awareness Programme on Cyber Bullying
4	Awareness on Heritage Structure in Bhiwandi & Mumbai
5	Baking & Cake Decoration
6	Basic Computers
7	Basic Garden Designing and Landscaping
8	Basic Course in Yoga
9	Basic Robotics
10	Basics and Handling of Compound Microscope
11	Basics of Networking
12	Basics in Programming
13	Basics in Tissue Culture
14	Basic Beautician
15	Calligraphy
16	Consumer awareness programmes
17	Creative Writing
18	Designing of Basic Electronic Circuits
19	Dry Herbarium Techniques
20	Embedded Programming with Arduino
21	English Speaking Course
22	Fruit and Vegetable Carving
23	Basic First Aid
24	General Semantics
25	Gift Wrapping
26	Greeting card Making
27	Hands Training on Techniques for separation of Proteins
28	Hands on Training on Gel Electrophoresis
29	Homemade Chocolates

30	Home scale preparation of Fruit Jams
31	Home scale preparation of Fruit Squashes and Syrups
32	Ikebana and flower bouquets
33	Innovative Baking
34	Introduction to Aseptic techniques
35	Mehendi Art & Design
36	Mind Training Camp
37	Moulding and Marketing of Chocolates
38	News & Feature Writing
39	Networking
40	Origami
41	Personal Grooming
42	Personality Development and Leadership Training Module 1
43	Personality Development and Leadership Training Module 2
44	Personality Development and Leadership Training Module 3
45	Personality Development and Leadership Training Module 4
46	Power Point Presentations
47	Preparation of Standard Chemical Solutions
48	Photography for Beginners
49	Pottery and Clay Sculpturing
50	Professional Bottle garden
51	Professional Brick gardening
52	Professional Terrarium
53	Project Writing and Presentation
54	Quran & Urdu Literature
55	Self Defense & Karate
56	Solving mathematical Puzzles
57	Setting up of Aquarium
58	Tissue Culture Techniques
59	Tally Course
60	Share Market - Functioning and Trading
61	Tasawwuf & Urdu Poetry
62	Vermi Composting
63	Yoga
64	Wire Flower Making

New short term courses are added every year. Students are encouraged to derive benefits from these additional courses and enrich their values, skills, expertise and valuable experience in the college.

2.6 Diploma Courses:

A Technology Centre in collaboration with M/s. Technology Management Consultants has been permitted to impart career-oriented training in various fields of modern technology to the youth for supplementing regular education. The Technology Centre conducts the following courses:

a) Masters Diploma in Computer & IT with Personality Development- 18 months

b) Higher Diploma in Computers & IT-12 months

c) Diploma in Computers & IT (DCIT) - 6 months.

d) Advanced Diploma in Fashion Designing- 9 months

e) Basic Diploma in Fashion Designing- 5 months

f) Certificate Course in Stitching- 3 months

2.7 Special coaching:

Competitive Exams

The college collaborates with authorized reputed NGOs for providing free coaching for minority students for various **Competitive Examinations** such as **UPSC, MPSC** and **Banking** Examinations. Training sessions are conducted in the college after regular lecture hours, Subject to batch strength.

CA-CPT

Subject to availability of sufficient students, free coaching for **CA- CPT**, under Minority Affairs scheme of government, is arranged in the college. Registration fee of CA institute is to be borne by participants.

English Speaking Course

The college runs an English Speaking Course in its Language Laboratory for improving English speaking skills of learners, especially those coming from vernacular medium schools and wanting to improve their skills in English language. The course is compulsory for students coming from Urdu and vernacular medium.

Students are earnestly urged to take maximum advantage of all these facilities provided by the college.

2.8 Co-curricular and Extra-curricular Activities:

Students can join one or more of the activities mentioned below:

i) NSS Unit

ii) Extension Education (DLLE) Unit

iii) Cultural activities

iv) Departmental Club activities

v) Different Associations and Committees.

vi) Fitness Centre Earn and Learn Scheme for Needy students
vii) Sports Activities
viii) G.M. Momin Scholar's Programme
ix) Research Projects programme for Students
x) Aerobics Karate and Yoga Classes
xi) Workshops, National Conferences and Seminars are held in the college. Students are urged to prepare for the same, participate and present their findings in the form of Paper Presentations

Students of our college can participate in any of the above mentioned activities and those mentioned in 2.5 which help to build personality, improve self-esteem and confidence and to discover their hidden talents.

Students are nominated for Students Council, and other committees by the Principal as per norms.

3.0 Subjects offered: Degree College

Affiliated to University of Mumbai

Medium of instruction is English for all subjects.

3.1 Aided Under-Graduate Courses in Faculty of Science

F. Y. B. Sc.		S. Y. B. Sc.		T. Y. B. Sc.	
Compulsory Subject	Subject Combination	Compulsory Subject	Subject Combination	Major Subject	Applied Component
Foundation Course I NSS I DLLE I as alternative to FC	Physics+ Chemistry+ Mathematics (PCM)	Foundation Course II NSS II DLLE II as alternative to FC	Physics+ Chemistry (PC)	Physics	Electronic Instrumentation
			Physics+ Mathematics (PM)	Mathematics	Computer Programming
	Chemistry+ Botany+ Zoology (CBZ)		Botany+ Zoology(BZ)	Chemistry	Environmental Science & Pollution
			Chemistry+ Botany(CB)	Botany	
			Chemistry+ Zoology(CZ)	Zoology	

*Admissions strictly on merit basis as per availability of seats

3.2 Aided Under-Graduate Courses in Faculty of Arts

F. Y. B. A		S. Y. B. A		T. Y. B. A
Compulsory Subject	Optional Subjects	Compulsory Subject	Optional Subjects	Major Subject
Foundation Course I Communication skill in English Compulsory Language Hindi or Urdu	English, History, Sociology Urdu, History, Sociology English, Islamic studies, Philosophy Urdu, Islamic studies Philosophy Philosophy, Islamic studies, Psychology Sociology, History, Psychology Urdu or English Sociology or Philosophy History or Islamic studies Psychology	Foundation Course II Mass Communication	Same as F.Y.B.A	Any two subjects from combination opted in S.Y.B.A. (Psychology permission awaited * T.Y.B.A. (Psychology) (Unaided course) Extra Fees will be charged

3.3 Self Financing Under-Graduate Courses in Faculty of Science
B.Sc. (Biotechnology)
B.Sc. (Information Technology)

F. Y. B. Sc.		S. Y. B. Sc.		T. Y. B. Sc.	
Compulsory Subject	Subject Combination	Compulsory Subject	Subject Combination	Major Subject	Applied Component
Foundation Course I	Biotechnology	Foundation Course II	Biotechnology	Biotechnology	Bio-safety; Agricultural Biotechnology
Information Technology		Information Technology		Information Technology Elective Subject: GIS	

B.Sc. (Inter Disciplinary studies)

F. Y. B. Sc.		S. Y. B. Sc.		T. Y. B. Sc.
Compulsory Subject	Optional Combination	Compulsory Subjects	Optional Subjects	Major Subjects
Foundation Course I Soft Skills and Personality Development (semester I) Principles of Marketing (Semester II)	Botany Zoology Botany Chemistry Zoology Chemistry Physics Chemistry Physics Mathematics Chemistry Mathematics	Foundation Course II Secretarial Practice Elements of Accounts Business Organization and Principles of Managements *Module I in Semester III & Module II in Semester IV	Any one subject from F.Y.B.Sc. optional paper combination	Same subject as S.Y.B.Sc. optional subject along with Applied Component (see 3.1)

Change of subjects might be allowed by the Principal, within 15 days of commencement of teaching, subject to availability of seats.

3.4 Self Financing Under-Graduate Courses in Faculty of Commerce
B.Com.

F. Y. B. Com.	S. Y. B. Com.		T. Y. B. Com.	
Compulsory Paper	Compulsory Paper	Applied Component	Compulsory Paper	Applied Component
Foundation Course	Foundation Course	Mass Communication	Financial Accounting & Auditing -I	Direct & Indirect Taxes
Accountancy & Financial Mgt	Accountancy & Financial Mgt		Financial Accounting & Auditing -II	Export Marketing
Commerce Paper-I	Commerce Paper-II		Business Economics	
Business Economics	Business Economics		MHRM	
Business Communication	Business law			
Mathematics &Statistics	Financial			
Environmental Studies	Accounting & Auditing -III			

B.M.S

Semester	Compulsory Papers	Specialization Papers (Elective)
I	7 Papers	————
II	7 Papers	————
III	4 Papers	2 Papers Finance or 2 Papers Marketing
IV	4 Papers	2 Papers Finance or 2 Papers Marketing
V	2 Papers Internship for 1-1.5 month and report to be submitted as 100 marks project for Semester V (Project on Specialization)	4 Papers Finance or 4 Papers Marketing
VI	3 Papers	4 Papers Finance or 4 Papers Marketing

*Note: From Semester III one Elective group will be allotted to the learner on merit basis.

3.5 Self Financing Post-Graduate Courses in Faculties of Arts, Science and Commerce

Subject	Intake capacity
M.A.	
English Literature	60
History	60
Islamic Studies	60
Philosophy	60
Sociology	60
Urdu Literature	60
M.Sc. (By Papers)	
Botany	10
Chemistry	10
Mathematics	20
Physics	20
Zoology	10
Information Technology.	20
M.Sc. (By Research)	
Zoology	6 M.Sc. and Ph.D. taken together
Botany	10 M.Sc. and Ph.D. taken together
M.Com.	
M.Com.(Accountancy)	60
Ph.D.	
Zoology	6 M.Sc. and Ph.D. taken together
Botany	10 M.Sc. and Ph.D. taken together

If number of learners is less than 25% of intake capacity in Arts subjects and 50% in science subjects, the college will take appropriate measures to safeguard quantum of lectures.

4.0 Admission Guidelines

4.1 Procedure for Admission to Degree Courses :

Admission is granted on merit basis and in strict accordance with the norms laid down by the University of Mumbai and Govt. of Maharashtra. Merit lists will be put up on the date and time so notified on the College Notice Board. The college has introduced online admissions from 2016-17. Online admission forms will be made available for all classes on our website www.gmmomincol.org

The college makes arrangements and provides guidance for filling of online forms in the IT Department.

I) **Commencement of Admission :** In general, admission to various classes will start immediately after the declaration of the results of the relevant Board / College / University examination – as per the notification from authorities.

II) **Right to Admission :** The right to admission is left to the discretion of the Principal. Admission is as per merit and other norms as laid down by the University, Government or the Management from time to time. The Principal reserves the right to amend / modify the guidelines regarding admission as and when such amendments/modification are received from the Government / University or the Management as the case may be.

This will be notified on the College Notice Board at the time of admission.

iii) **Admission Criterion:**

a) The College has Religious Minority status. Hence 50% seats are reserved for learners belonging to Muslim Minority.

b) In-house students from XII standard (KMES institutions) F.Y. and S.Y. classes will be given preference to admission and subject choice, strictly on merit and availability of seats in each subject, considering all subject combinations for First Year, Second Year and Third Year respectively. For S.Y. and T.Y. admission, results of F.Y. and S.Y. such as ATKT and failures will be taken in to consideration.

c) Admission to S.Y. and T.Y.B.A. / B.Sc. / B.Com / B.Sc. I.T. / B.M.S. for eligible outside students will be granted subject to availability of seats in the respective classes. and fulfillment of norms / rules.

d) Special considerations to the economically and socially disadvantaged students are given, as decided by the management from time to time.

e) Preference is also given to the Reserved Category Students and Physically Handicapped Students as per norms.

f) All admissions will be valid only for one academic year and require renewal for each subsequent year.

g) All admissions are provisional till confirmed/validated by the appropriate authorities.

h) Admissions/ Promotion to higher classes will be granted according to norms prescribed by the University of Mumbai.

i) Admissions to T.Y.B.Sc. classes will be granted on merit in the subject asked for and the remaining students will be allotted the second subject as applicable as decided by the management.

j) Students seeking admission to any class are required to apply online. All entries in the Admission Forms must be filled in correctly. In case of wrong information, admission is liable to be cancelled and fees forfeited.

k) Those who are desirous of availing Travel Concession (Long Journey Railway Concession) should fill their complete Home Town address and nearest railway station in the Admission Form at the time of admission, failing which no application for Long Journey Railway Concession will be entertained.

l) Students who misbehave and have serious complaints of indiscipline against them during the year will not be admitted to the College, for the subsequent year.

iv Documents Required:

Applicants should observe the admission formalities by attaching the required documents to the admission form at the time of admission, failing which their claim for admission will stand forfeited.

The following documents must be produced at the time of admission:

i) The Original Statements of marks of the previous qualifying examination passed by student, along with two photocopies attested by a competent authority.

ii) Original School Leaving Certificate with two attested photo copies of the same.

iii) Original SSC passing Certificate (Board Certificate) along with two photocopies.

iv) For reserved category students, Caste certificate and Caste validity certificates in original (for verification) with one attested photocopy.

v) Original Certificates for achievements in Sports and Cultural Activities (only for verification) along with a set of photo copies.

vi) Original Certificate of Freedom Fighters, Defense Employees, Ex-Servicemen, Handicapped etc. (if applicable) (for verification) along with a photo copy.

vii) No Objection Certificate (NOC) from the Principal of the College last attended & University Enrolment number from the previous college for S. Y. and T. Y. students.

viii) Three recent passport size photograph to be affixed.

ix) The college will not be responsible for any delays / situations arising out of admissions granted on requests to students from other colleges universities.

x) The college will not be responsible for any delays/situations arising out of student deliberately filling wrong address/contact number/ other details in admission forms.

4.2 Admission Process in a Nutshell :

i) Fill the Admission Form online and press the SUBMIT key to submit soft copy.

ii) The college makes arrangements and provides guidance for filling of forms online in IT Department.

iii) Submit print out / hard copy to the college office along with photocopies of relevant documents and obtain receipt for the same

iv) Fill University registration form online, separately for each course and submit hard copy to college (only for new F.Y. admissions)

v) Merit Lists will be displayed on the dates notified

vi) Admissions will be granted subject to final scrutiny of forms and documents on dates notified

4.3 Total No. of Seats available: Under-Graduate Courses

(I)	F.Y.B.A	F.Y.B.Sc.	F.Y.B.Com	F.Y.B.Sc. IT	F.Y.B.M.S.	F.Y. Biotech.	F.Y.B.Sc. (Inter Disciplinary)
	120	120	120	60	60	35	60

Post - graduate Courses (Please refer 3.5)

4.4 Eligibility for admission to F.Y.B.A, F.Y.B.Com and F.Y.B.Sc.:

1. The students should have passed the H.S.C (Std. XII) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai or an examination recognized as equivalent-with subjects as may be specified by the University in Arts, Science and Commerce.

2. Students who have passed XII Arts will be eligible to F.Y.B.A. Course.

3. Students who have passed XII Commerce will be eligible to F.Y.B.Com or F.Y.B.A Course.

4. Students who have passed XII Science will be eligible to F.Y.B.Sc. or F.Y.B.A or F.Y.B.Com courses.

5. Students coming from vernacular/urdu medium will have to undergo compulsory course in 'English' introduced by the management.

4.5 Eligibility for admission to F.Y.B.Sc. (Information Technology):

10+2 candidates with MATHEMATICS AS ONE OF THE SUBJECTS from Science / Arts / Commerce at 12 level with minimum 45% aggregate for Open Category and 40% for Reserved Category.

Merit list will be declared on the basis of marks secured in Mathematics at XIIth std.

4.6 Eligibility for admission to B.M.S. course :

A candidate should have passed H.S.C. Examination of the Maharashtra

Board fo Higher Secondary Education or its equivalent and should have secured not less than 45% marks on aggregate (40% for Reserved category), at the first attempt.

4.7 Eligibility for admission to B.Sc. (Biotechnology) Course :

The student must have passed HSC (Std XII) in science conducted by Maharashtra Board or its equivalent science stream.

Admission will be on merit, based on order of preference as follows:

i)   Aggregate Marks at HSC or equivalent.

ii) Aggregate Marks in Science group (PCB).

iii) Marks in Chemistry — Biology.

iv) Marks in Biology.

A candidate, who has not offered Mathematics and Statistics as one of the subject at HSC, shall have to satisfactorily complete a course in Mathematics and Statistics (of 15 hours duration) during F.Y.B Sc. as mandatory enrolment requirement of University. Timetable for this course will be notified to students at the beginning of the year.

4.8 Eligibility for students coming from MCVC stream:

Students, passing the HSC (Std XII) examination with the MCVC stream, shall be eligible for admission to F.Y.B.Sc. for certain subject combinations only, depending on their subjects of the MCVC stream as specified:

Sr. No.	MCVC Group	Any three of the following subjects to be offered at F. Y. B. Sc.
1)	Engineering Technology Group	Physics, Chemistry, Mathematics, Information Technology.
2)	Fisheries Group Biotechnology, Microbiology	Chemistry, Botany, Zoology.
3)	Paramedical Group Biotechnology, Microbiology	Chemistry, Botany, Zoology.
4)	Catering & Food Technology Group	Chemistry, Botany, Zoology, Biotechnology.

4.9 Eligibility for student who has passed Three Year Engineering / Technology Diploma Course.

A candidate who has passed S.S.C. (Std X) Three Year Engineering /Technology Diploma Course is eligible for direct admission to Second Year of the B.Sc. Degree Course.

OR

A candidate who has passed post H.S.C. Diploma of Maharashtra State Board of Technical Education or A.I.C.T.E. approved or any other recognized Government body in information Technology/Computer Technology/Engineering/Computer Science/Electrical, Electronics and Video Engineering and Allied branches/Mechanical and Allied

Branches/Production and Allied branches/Mechanical and Allied Branches/Production and Allied Branches, Chemical and Allied Branches is eligible for direct admission to **the Second Year of the B.Sc. Degree course.**

Further that, such students of Engineering/Technology courses should offer Foundation Course II and any of the following subject combinations at S.Y.B.Sc.: **Physics-Chemistry OR Physics-Mathematics.**

4.10 Admission to the PG Courses :

The postgraduate admissions will generally commence, after the declaration of the University Results for the Degree Courses.

Admission to M.A. and M.Sc. Programme:

Admissions will be granted according to the procedures laid down by the University of Mumbai.

Admission to M.Sc. (Information Technology) Programme :

All the admissions will be on merit (i.e. percentage of aggregate marks secured for the qualifying examination). Reservation criteria shall be followed as prescribed by the Government at the time of admission. The candidate must have passed B.Sc. degree in Information Technology of University of Mumbai or any recognized Universities with minimum 45 percent of marks. OR B.Sc. in Computer Science/BCS with minimum 45 % marks. OR B.E. degree in any branch with minimum 45% marks OR B.Sc. (Mathematics) with minimum 45% marks OR B.Sc.(Physics) with minimum 45% marks OR B.Sc.(Statistics) with minimum 45% marks OR B.Sc.(Electronics) with minimum 45% marks **with mathematics as one of the subjects at 10+2 or its equivalent examination.** Further, 15 percent of the seats out of the sanctioned capacity are to be utilized for the above said admission.

4.11 Eligibility Certificate and Enrollment of Students :

Students passing the HSC or any other examination conducted by the Board / University outside Maharashtra State / other than University of Mumbai, should first obtain a Provisional Eligibility Certificated from the Eligibility Section, University of Mumbai, situated at Vidyanagari, Kalina, Mumbai 400 098 before seeking admission.

For confirmation of enrolment / eligibility, students should submit their passing certificate to the college before the close of the First Term.

Right of issuing final eligibility after providing necessary documents is reserved by University of Mumbai.

Enrolment of Students:

1.   Rules for enrolment are as per University of Mumbai ordinance 114 of 2005. Admissions are strictly on Merit as per the University circular issued.

2.   Last Date for submission of enrollment application: 31st August.

3. If applications for enrollment are received after the last date fixed for the purpose i.e. after 30th September, a late fee (as applicable) shall be charged by the University.

4. Application for enrollment will not ordinarily be accepted after 30th September except with the special permission of the Vice-Chancellor. Applications for enrollment received during the period from 1st October to 31st December every year will be accepted with the special permission of the Vice-Chancellor on payment of Late Fee as prescribed.

5. No application for enrollment will be accepted if received after 31st December every year and admission of such candidates who have not submitted their enrollment forms to the University through their College on or before 31st December every year, shall be cancelled.

    Hence students must submit the required documents immediately as and when notified on Notice Board. The college will not be responsible for delay on the part of students/parens in this respect.

4.12 Status of Admission:

1. All admissions will be Provisional unless, granted by the authority of the University of Mumbai.

2. All admissions will be valid only for one academic year (subject to satisfactory attendance) and will require renewal by application in the prescribed form for each subsequent year of enrollment, which will be filled online.

3. Students seeking admission will have to sign an undertaking counter signed by parents/guardian regarding their fulfillment of attendance norms prescribed by the university.

4.12 (a) Foreingn students : Foreingn /NRI students should first approach the Department of student welfare, University of Mumbai who will then direct the student to college.

4.13 Fees, Deposits etc. : a) Schedule of payment of fees structure and deposits.
Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
B.A. and B.Sc. (Aided Courses)

Particulars	F.Y.B.A. (Rs.)	S.Y.B.A. (Rs.)	T.Y.B.A. (Rs.)	F.Y.B.Sc. (Rs.)	S.Y.B.Sc. (Rs.)	T.Y.B.Sc. (Rs.)
Tution Fees	800	800	800	800	800	800
Library Fees	200	200	200	200	200	200
Gymkhana Fees	400	400	400	400	400	400
Other Fees /Ext. Curr. Activity	250	250	250	250	250	250
Examination Fees (College)	2037	2037	-	2037	2037	2037
Enrolment Fees	220	-	-	220	-	-
Industrial Visit Fees	-	-	-	-	-	-
Admi. Processing	200	200	200	200	200	200
*Document Verification Fees	*	*	*	*	*	*
Utility Fees	250	250	250	250	250	250
Magazine Fees	100	100	100	100	100	100
ID & Library Cards	50	50	50	50	50	50
Group Insurance	40	40	40	40	40	40
Student's Welfare Fund	50	50	50	50	50	50
Development Fund	500	500	500	500	500	500
Vice Chancellors' Fund	20	20	20	20	20	20
Univ. Sports & Cultural Activity	30	30	30	30	30	30
E-Charges	20	20	20	20	20	20
Project Fees	150	200	200	100	100	0
Computer / Laboratory Fees	-	-	-	-	-	-
Computer Practical Fees	-	-	-	-	-	-
Laboratory Fees	-	-	-	800	800	800
Caution Money	150	-	-	150	-	-
Library Deposit	250	-	-	250	-	-
Laboratory Deposit	-	-	-	400	-	-
E - Suvidha	50	50	50	50	50	50
Univ. Exam. & Convo. Fees	-	-	2287	-	-	2287
Disaster Relief Fund	10	10	10	10	10	10
Alumni Association Fees	25	25	25	25	25	25
NSS & NSS Ekak Yojana	20	20	20	20	20	20
Total ₹	**5822**	**5252**	**5502**	**6972**	**5952**	**6102**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
# T.Y.B.Sc. Maths & Physics Students Computer Practical Fees **1000/-** Total for T.Y.B.Sc. Maths & Physics Students **Rs. 7102/-**
T.Y.B.A. Psychology is Self Financing-more Fees applicable
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
B.Com: (Unaided Courses)

Particulars	F.Y.B.Com (Rs.)	S.Y..B.Com . (Rs.)	T.Y..B.Com (Rs.)
Tution Fees	3000	3000	3000
Library Fees	200	200	200
Gymkhana Fees	400	400	400
Other Fees /Ext. Curr. Activity	250	250	250
Examination Fees (College)	2037	2037	2037
Enrolment Fees	220	-	-
Industrial Visit Fees	-	-	-
Admi. Processing	200	200	200
*Document Verification Fees	*	*	*
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID & Library Cards	50	50	50
Group Insurance	40	40	40
Student's Welfare Fund	50	50	50
Development Fund	500	500	500
Vice Chancellors' Fund	20	20	20
Univ. Sports & Cultural Activity	30	30	30
E-Charges	20	20	20
Project Fees	250	200	200
Computer / Laboratory Fees	-	-	-
Computer Practical Fees	-	-	-
Laboratory Fees	-	-	-
Caution Money	150	-	-
Library Deposit	250	-	-
Laboratory Deposit	-	-	-
E - Suvidha	50	50	50
Univ. Exam. & Convo. Fees	-	-	2287
Disaster Relief Fund	10	10	10
Alumni Association Fees	25	25	25
NSS & NSS Ekak Yojana	20	20	20
Total ₹	**8122**	**7452**	**7702**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
B.Sc. IT : (Self Finance Course)

Particulars	F.Y.B.Sc. IT (Rs.)	S.Y..B.Sc. IT (Rs.)	T.Y..B.Sc. IT (Rs.)
Tution Fees	10000	10000	10000
Library Fees	1200	1200	1200
Gymkhana Fees	400	200	200
Other Fees /Ext. Curr. Activity	250	250	250
Examination Fees (College)	2037	2037	2037
Enrolment Fees	220	-	-
Industrial Visit Fees	-	-	-
Adm.i Processing	200	200	200
*Document Verification Fees	*	*	*
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID & Library Cards	50	50	50
Group Insurance	40	40	40
Student's Welfare Fund	50	50	50
Development Fund	500	500	500
Vice Chancellors' Fund	20	20	20
Univ. Sports & Cultural Activity	36	36	36
E-Charges	20	20	20
Project Fees	1000	1000	1000
Computer / Laboratory Fees	-	-	-
Computer Practical Fees	1000	1500	2500
Laboratory Fees	6000	6000	6000
Caution Money	150	-	-
Library Deposit	250	-	-
Laboratory Deposit	400	400	400
E - Suvidha	50	50	50
Univ. Exam. & Convo. Fees	-	-	2287
Disaster Relief Fund	10	10	10
NSS & NSS Ekak Yojana	20	20	20
Total ₹	**24253**	**23933**	**26083**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
B.M.S. : (Self Finance Course)

Particulars	F.Y.B.M.S. (Rs.)	S.Y..B.M.S. (Rs.)	T.Y..B.M.S. (Rs.)
Tution Fees	10000	10000	10000
Library Fees	300	300	300
Gymkhana Fees	400	400	400
Other Fees /Ext. Curr. Activity	250	250	250
Examination Fees (College)	2037	2037	2037
Enrolment Fees	220	-	-
Industrial Visit Fees	-	-	-
Admi. Processing	200	200	200
*Document Verification Fees	*	*	*
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID & Library Cards	50	50	50
Group Insurance	40	40	40
Student's Welfare Fund	50	50	50
Development Fund	500	500	500
Vice Chancellors' Fund	20	20	20
Univ. Sports & Cultural Activity	30	30	30
E-Charges	20	20	20
Project Fees	1000	1000	1000
Computer / Laboratory Fees	-	-	-
Computer Practical Fees	1000	-	-
Laboratory Fees	1000	-	-
Caution Money	150	-	-
Library Deposit	250	-	-
Laboratory Deposit	400	-	-
E - Suvidha	50	50	50
Univ. Exam. & Convo. Fees	-	-	2287
Disaster Relief Fund	10	10	10
Alumni Association Fees	25	25	25
NSS & NSS Ekak Yojana	20	20	20
Total ₹	**18732**	**14352**	**15602**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
B.Sc. (Bio Technology) Course

Particulars	F.Y.B.Sc.(Bio-tech) (Rs.)	S.Y.B.Sc.(Bio-tech) (Rs.)	T.Y.B.Sc.(Bio-tech) (Rs.)
Tution Fees	16000	18000	20000
Library Fees	600	600	600
Gymkhana Fees	200	200	200
Other Fees /Ext. Curr. Activity	250	250	250
Examination Fees	2037	2037	2037
Mark sheet	50	50	50
Enrolment Fees	220	-	-
Industrial Visit Fees	-	-	-
Admi. Processing	200	200	200
*Document Verification Fees	400	400	400
Utility Fees	250	250	250
Magazine Fees	50	50	50
ID & Library Cards	50	50	50
Group Insurance	40	40	40
Student's Welfare Fund	50	50	50
Development Fund	500	500	500
Vice Chancellors' Fund	20	20	20
Univ. Sports & Cultural Activity	30	30	30
E-Charges	20	20	20
Project Fees	2000	2000	2000
Computer Fees	1000	1000	1000
Computer Practical Fees	-	-	-
Laboratory Fees	4000	4000	4000
Caution Money	150	-	-
Library Deposit	200	-	-
Laboratory Deposit	400	400	400
E - Suvidha	50	50	50
Univ. Exam. Fees	-	-	2287
Disaster Relief Fund	10	10	10
Alumni Association Fees	25	25	25
NSS & NSS Ekak Yojana	20	20	20
Total ₹	**28822**	**30252**	**32502**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Inter Disciplinary

Particulars	F.Y.B.Sc.(ID) (Rs.)	S.Y.B.Sc.(ID) (Rs.)	T.Y.B.Sc.(ID) (Rs.)
Tution Fees	11065	11685	1800
Library Fees	300	300	200
Gymkhana Fees	400	400	400
Other Fees/Ext. Curr.	250	250	250
Examination Fees	2037	2037	2037
Enrolment Fees	220	-	-
Industrial Visit Fees	-	-	-
Admi. Processing	200	200	200
*Document Verification Fees	*	*	*
Utility Fees	250	250	250
Magazine Fees	100	100	100
ID & Library Cards	50	50	50
Group Insurance	40	40	40
Student's Welfare Fund	50	50	50
Development Fund	500	500	500
Vice Chancellors' Fund	20	20	20
Univ. Sports & Cultural	30	30	30
E-Charges	20	20	20
Project Fees	1400	1400	-
Computer Fees	1000	1000	-
Computer Practical Fees	-	-	-
Laboratory Fees	1200	1200	800
Caution Money	150	-	-
Library Deposit	250	-	-
Laboratory Deposit	400	400	-
E - Suvidha	50	50	50
Univ. Exam. Fees	-	-	2287
Disaster Relief Fund	10	10	10
Alumni Association Fees	25	25	25
NSS & NSS Ekak Yojana	20	20	20
Total ₹	**20037**	**20037**	**7102**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Post Graduation Centre (M.A.)

Particulars	M.A.- I (Rs.)	M.A. - II (Rs.)
Tution Fees	3000	3000
Library Fees	1000	1000
Gymkhana Fees	400	400
Other Fees/Ext. Curr. Activity	250	250
Registration fee	1025	0
Admission processing Fee	200	200
Admi. Processing Fee	200	200
*Document Verification Fees	*	*
Utility Fees	250	250
Magazine Fees	100	100
ID & Library Cards	50	50
Group Insurance	40	40
Student's Welfare Fund	50	50
Development Fund	500	500
Vice Chancellors' Fund	20	20
Univ. Sports & Cultural Activity	30	30
E-Charges	20	20
Caution Money	150	-
Library Deposit	250	-
E - Suvidha	50	50
Univ. Exam. Fees	3078	3298
College Exam. Fees	150	150
University disaster Relief Fund	10	10
NSS & NSS Ekak Yojana	20	20
Total ₹	10613	9418

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
# T.Y.B.Sc. Maths & Physics Students Computer Practical Fees 1000/- Total for T.Y.B.Sc. Maths & Physics Students Rs. 6815/-
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Post Graduation Centre (M.Sc. C/B/Z)

Particulars	M.Sc. Part - I (Rs.)	M.Sc.IT Part - II (Rs.)
Tution Fees	15000	15000
Library Fees	1000	1000
Gymkhana Fees	200	200
Other Fees/Ext. Curr. Activity	250	250
Registration fee	*	*
Admission processing fee.	200	200
*Document Verification Fees	*	*
Utility Fees	250	250
Magazine Fees	100	100
ID & Library Cards	50	50
Group Insurance	40	40
Student's Welfare Fund	50	50
Development Fund	500	500
Vice Chancellors' Fund	20	20
Univ. Sports & Cultural Activity	30	30
E-Charges	20	20
Project Fees	0	**
Laboratory Fees	15000	15000
Caution Money	150	-
Library Deposit	250	-
Laboratory Deposit	400	-
E - Suvidha	50	50
Univ. Exam. Fees	3048	3298
Computer / Internet	500	500
University disaster Relief Fund	10	10
NSS & NSS Ekak Yojana	20	20
Total ₹	**37138**	**36588**

*Registration Fee Rs. 1025/- is admissible to chemistry Students Only.
*Document Verification Fee Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
**Project Fees Rs. 2000/- Wherever applicable
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Post Graduation Centre (M.Sc.I.T.)

Particulars	M.Sc. Part - I (Rs.)	M.Sc.IT Part - II (Rs.)
Tution Fees	15000	15000
Library Fees	1000	1000
Gymkhana Fees	200	200
Other Fees/Ext. Curr. Activity	250	250
Registration fee	1025	-
Admission processing fee.	200	200
*Document Verification Fees	*	*
Utility Fees	250	250
Magazine Fees	100	100
ID & Library Cards	50	50
Group Insurance	40	40
Student's Welfare Fund	50	50
Development Fund	500	500
Vice Chancellors' Fund	20	20
Univ. Sports & Cultural Activity	30	30
E-Charges	20	20
Project Fees	-	2000
Laboratory Fees	15000	15000
Caution Money	150	-
Library Deposit	250	-
Laboratory Deposit	400	-
E - Suvidha	50	50
Univ. Exam. Fees	3007	3257
University disaster Relief Fund	10	10
NSS & NSS Ekak Yojana	20	20
Total ₹	**37622**	**38047**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai.
University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Post Graduation Centre (M.Sc.Phy./Math.)

Particulars	M.Sc. Part - I (Rs.)	M.Sc.IT Part - II (Rs.)
Tution Fees	15000	15000
Library Fees	1000	1000
Gymkhana Fees	200	200
Other Fees/Ext. Curr. Activity	250	250
Registration Fee	1025	-
Admission processing Fee	200	200
*Document Verification Fees	*	*
Utility Fees	250	250
Magazine Fees	100	100
ID & Library Cards	50	50
Group Insurance	40	40
Student's Welfare Fund	50	50
Development Fund	500	500
Vice Chancellors' Fund	20	20
Univ. Sports & Cultural Activity	30	30
E-Charges	20	20
Computer / Internet	500	500
Project Fees	*	**
Laboratory Fees	5000	5000
Caution Money	150	-
Library Deposit	250	-
Laboratory Deposit	400	-
E - Suvidha	50	50
Univ. Exam. Fees	3007	3257
University Disaster Relief Fund	10	10
NSS & NSS Ekak Yojana	20	20
Total ₹	**28122**	**26547**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai.
University or the students from out of State of Maharashtra.
**Project Fee :- Rs. 2000/- (wherever applicable)
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

Fee Deposits, and Fee Structure for Academic Year 2019-20
(Subject to revision as per University Guidelines from time to time)
Post Graduation Centre (M.Com.)

Particulars	M.Com. Part - I (Rs.)	M.Com. Part - II (Rs.)
Tution Fees	6000	6000
Library Fees	1000	1000
Gymkhana Fees	400	400
Other Fees/Ext. Curr. Activity	250	250
Registration Fee	825	-
Admission processing Fee	200	200
*Document Verification Fees	*	*
Utility Fees	250	250
Magazine Fees	100	100
ID & Library Cards	50	50
Group Insurance	40	40
Student's Welfare Fund	50	50
Development Fund	500	500
Vice Chancellors' Fund	20	20
Univ. Sports & Cultural Activity	30	30
Computer / Internet	1500	1500
E-Charges	20	20
Caution Money	150	-
Library deposit	250	-
Laboratory Deposit	-	-
E - Suvidha	50	50
University Exam Fees	3078	3298
Universiy Disaster Relief Fund	10	10
Ashwamedha Fee	20	20
NSS & NSS Ekak Yojana	20	20
Total ₹	**14783**	**13808**

* Document Verification Fee of Rs. 400/- is admissible to the students from other than Mumbai University or the students from out of State of Maharashtra.
Fees are to be paid through DD in the name of 'Principal, G. M. Momin Womens' College, Bhiwandi.'

a) **Cancellation of Admission:**

1. Admission is cancelled only on receipt of application in the prescribed form **(available in the college office) together with original fee receipt & I-card.**
2. Refund of fees (Aided and Unaided) will be done as per University rules, as per amendment of Ordinances 2859, 2859-A. 2859-B relating to the refund of fees for all courses under different faculties for admission made by colleges/ institutions.

   a. The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. aided and unaided courses conducted by affiliated college and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on 30th day after the date of cancellation and thereafter.

   b. Refundable deposits not claimed by the concerned students within one calendar year from the date on which she ceases to be on the roll of the College, will be lapsed.

   c. Deposits will be refunded on any working Friday only during period between 1st December and 15th March of the academic year strictly from 10.30 am to 1.00 pm.

   d. Deposits will not be refunded, if dues to the College by the student, on account of breakage of laboratory equipment, damage done to any College property, loss of library books etc. are not cleared.

Fee Deduction on Cancellation of Admission

Period of Cancellation	Amount Deducted
Prior to commencement of the academic term and instruction of the course	Rs. 500/- Lamp sum
Up to 20 days after the commencement of academic term	20% of the total amount of fees.
From 21st day up to 50 days after the commencement of academic term	30% of the total amount of fees.
From 51st day up to 80 days after the commencement of academic term of August 31st whichever is earlier	50% of the total amount of fees
From September 1st up September 30th	60% of the total amount of fees
After September 30th	100% of the amount of fees

Charges for Documents (In Rupees)

No.	Document	F.Y.	S.Y.	T.Y.
1	Duplicate Fee Receipt	50	50	50
2	Bonafide Certificate	20	20	20
3	No Objection Certificate	20	20	20
4	Transfer certificate	100	100	100
5	Document Verification Fees (admissible to students from other state/board/university)	400	400	400
6	Transcript - 5 copies (Each Additional Copy Rs. 200/-)	1000	1000	1000

5.0 Examination Pattern

New pattern of examination had been introduced based on credit Base Grading system (CBGS) by the University of Mumbai starting from the year 2011-2012. Choice Based Credit System has been introduced from 2016-17.

Type of Courses Credits assigned	First year (Credit x No. of courses)		Second of (Credit x No. of Courses)		Third Year (Credit x No. of Courses)		Total Credit Value
	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	
Core courses (Major Elective)	03 x 03	03 x 03	03 x 03	03 x 06	03 x 02	03 x 02	66
Language Courses (Non-Major Elective	02 x 01	02 x 01	-	-	-	-	04
Skill-Based Courses	02 x 01	02 x 01	-	-	-	-	04
Special Course	-	-	-	-	04 x 04	04 x 04	32
Foundation Course	02 x 01	02 x 01	02 x 01	02 x 01	-	-	08
Inter-disciplinary Applied Component Courses	-	-	-	02 x 01	-	-	04
Projects	-	-	-	-	-	01 x 02	02
Total	15	15	22	22	22	24	120

COURSE WISE CREDIT ASSIVNMENTS UNDER FACULTY OF SCIENCE

Type of Courses Credits Assigned	First year (Credit x No. of courses		Second of (Credit x No. of Courses)		Third Year (Credit x No. of Courses)		Total Credit Value
	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	
Core Courses (Theory)	04 x 03	04 x 03	06 x 02	06 x 02	2.5 x 04	2.5 x 04	68
Core Coursed (Practical)	02 x 03	02 x 03	03 x 02	03 x 02	1.5 x 04	1.5 x 04	36
Foundation Course	02 x 01	02 x 01	02 x 01	02 x 01	-	-	08
Applied Component Course (Theory)	-	-	-	-	02 x 01	02 x 01	04
Applied Component Course (Practical)	-	-	-	-	02 x 01	02 x 01	04
Total	20	20	20	20	20	20	120

COURSE WISE CREDIT ASSIGNMENTS UNDER THE FACULTY OF COMMERCE

Type os Course Credits Assigned	First year (Credit x No. of courses		Second of (Credit x No. of Courses)		Third Year (Credit x No. of Courses)		Total Credit Value
	First Semester	Second Semester	Third Semester	Fourth Semester	Fifth Semester	Sixth Semester	
Core Courses	03 x 03	03xx 03	03 x 03	03 x 03	04 x 02	04 x 02	52
Allied Courses	03 x 03	03 x 03	03 x 01	03 x 01	-	-	24
Foundation Courses	02 x 01	02 x 01	02 x 01	02 x 01	-	-	08
Core / Special Course	-	-	-	-	03 x 03	03 x 03	18
Applied Component Corses	-	-	03 x 01	03 x 01	03 x 02	03 x 02	18
Total	20	20	17	17	23	23	120

<u>Attendance for every examination is compulsory.</u>
Students who are medically unfit or suffering from communicable illnesses will have to produce fitness certificate before appearing for the examination.

The Scheme of Evaluation shall be divided into two components for self financing courses and Foundation course as per university circular.

A) Internal assessment

B) External assessment (Semester End Examination) for each course of the Programme.

College/Institution shall assess Semesters I/II (F.Y.) III/IV (S.Y.) for Part A i.e. Internal Assessment and Part B i.e. Semester End Examination and shall issue the grade cards after converting the marks into grades. However there will be no internal assessment (Part A) for Practical courses.

University shall conduct the assessment of part B i.e. Semester End Examination for Semester V and VI. While the part A i.e. Internal assessment, practical examination of Semester V and Applied component((Science) theory and practical examination of semester V and VI shall be

conducted by college and the marks will be submitted to the University before the commencement of respective Semester End Examination. Examination circulars issued by the university of Mumbai from time to time will be applicable.

5.1 Modality of Assessment

Some courses follow 25:75 Pattern (Internal Marks : External Marks). B.A., B.Sc. (conventional) and B.Com. courses (Except F.c.) starting 2016-17 follow 100 marks patter.

Evaluation		Marks
Internal Assessment	Class Test	20
	Active Participation and Overall conduct	05
Semester End Examination		75
Total		100

3. Passing Standard

The learners / student have to obtain minimum (i.e.40% marks) in internal assessment and 40 % marks in Semester End examination separately and minimum E Grade for the Project. A student will be declared pass only if she passes the Internal Assessment and Semester End Examination together. Grades are allotted as follows :

10 Point Grading System				
Marks	Grade	Grade Point	GPA	Performance
80 and Above	O	10	10	Outstanding
70 to 79.99	A+	9	9.0 to 9.99	Excellent
60 to 69.99	A	8	8.0 to 8.99	Very Good
55 to 59.99	B+	7	7.0 to 7.99	Good
50 to 54.99	B	6	6.0 to 6.99	Above Average
45 to 49.99	C	5	5.0 to 5.99	Average
40 to 44.99	D	4	5.0 to 4.99	Pass
39.99 & below	F (Fail)	0		Fail

Details of the grading system are discussed in 5.9.

a) A learner who passes in the Internal Examination but fails in the Semester End Examination of the Course shall reappear for the semester end examination (additional examination) of that course. However her marks of the Internal examination shall be carried over and she shall be entitled for grade obtained by her on passing.

b) A learner who passes in the semester End Examination but fails in the Internal Assessment of the Course shall reappear for the Internal Examination of the Course or in the form of projects for that course. However her marks of the Semester End Examination shall be carried over and she shall be entitled for grade obtained by her on passing. The college will not be responsible for students not reporting for internal examinations on the announced date and time.

5.3 Rules for ATKT for Science Faculty :

1) A learner shall be allowed to keep term for **Semester II** irrespective of number of heads of Failure in Semester I.

2) A learner shall be allowed to keep term for **Semester III** if
a) She passes each of Semester I and Semester II.
OR

b) A learner who fails in not more than three courses in each of Semester I and II (for all subjects carrying 900 or more marks.)

3) A learner shall be allowed to keep term for semester IV irrespective of number of heads of failure in Semester III.

4) A learner shall be allowed to keep term for semester V if
a) She passes in each Sem. I, II, III, IV
OR
b) She passes either Sem. I and II OR Sem. III and IV AND

She fails in not more than 3courses in each of Sem I and II and passes in Sem. III and IV.

OR

She fails in not more than 3 courses in each of Sem. III and IV passes in Sem. I and II.

The Result of Sem VI shall be kept in abeyance by the University until the learner passes each of Semester I, II, III, IV and V examinations.

b) She fails in not more than 3 courses in each of Sem I <u>and</u> II and passes in Sem. III <u>and</u> IV.

OR

She fails in not more than 3 courses in each of Sem. III <u>and</u> IV passes in Sem. I <u>and</u> II.

The Result of Sem VI shall be kept in abeyance by the University until the learner passes each of Semester I, II, III, iv and V examinations.

5.4 Rules for ATKT for Arts and Commerce Faculties :

1. A learner shall be allowed to keep term for Semester II irrespective of number of heads of Failure in Semester I.

2. A learner shall be allowed to keep term for Semester III if

   a) She passes each of Semester I and Semester II.

   OR

   b) She fails in not more than four courses of Sem. I and Sem. II taken together with not more than two courses in each of Semester I and II

3. A learner shall be allowed to keep term for semester IV irrespective of number of heads of failure in Semester III.

4. A learner shall be allowed to keep term for semester V if

   a) She passes in each of Sem. I, II, III and Iv

   OR

   b) She passes either Sem. I and II OR Sem. III and IV AND

   She fails in not more than 2 courses in each of Sem. I and II passes in Sem. III and IV.

   OR

   She fails in not more than 2 courses in each of Sem. III and IV passes in Sem. I and II.

   The Result of Sem VI shall be kept in abeyance by the University until the learner passes each of Semester I, II, III, IV and V examinations.

5.5 ATKT Examinations :

Learners securing ATKT should apply for the subsequent examination in the prescribed form along with examination fees before the due date, in order to clear the required subjects.

ATKT examinations for failures in Sem, I, II, III and IV are conducted twice in a year as notified by the University. Details are notified on the notice board.

Rules for ATKT are subject to change as per University guidelines received from time to time. It is the responsibility of individual student to apply for, register and appear for examinations applicable to her.

WARNING:

1. Mobiles phones are strictly prohibited in the examination hall College will not be responsible for the loss of mobile phone.

2. The College does not encourage copying, use of unfair means during examinations or any form of unethical practices. Please do not bring any request regarding any such matter to any staff of college / principal.

5.6 Revaluation, Verification and Photocopies

Revaluation of answerbooks shall be as per norms prescribed by the University of Mumbai.

Verification facility is also available, which includes corrections if any, in transfer of entries, totaling and correction of unassessed parts of answer / answerbook. Verification does not include reassessment of the answerbook.

Learners can also avail the facility of obtaining photocopies of own answerbooks from the Examination committee as per University norms.

Learners should contact the examination committee within the stipulated time period after declaration of results for the above mentioned facilities.

5.7 Exemption

An unsuccessful candidate who obtains the minimum percentage of marks prescribed for passing in a subject / practical may at her option be exempted from appearing in that subject / practical at her subsequent appearance and will be declared to have passed the whole examination on her passing in the remaining subjects/practicals in which she has failed.

5.9 Unfair means at Examinations

Students found adopting unfair means at the examinations (inclusive of theory and practical examinations, tests and tutorials) will be dealt with as per the University Rules, MU Act 1994 and the provisions of Act No. XXXI/1982 ordinance 2525 as the case may be.

5.9 Extra Information about Examinations

Grading System : The word Grade is derived from the Latin 'gradus' meaning 'step'. It is a method of declaring the result of the learner's performance by means of evaluation. It involves a set of alphabets which are clearly defined, designated and understood by stakeholders. Properly introduced grading system will not only provide for the comparison of learners but will also assess the quality of performance. The Seven Point

Grading System is depicted in 5.2.

Conversion of Marks to Grades and Calculation of GPA :

Abbreviations and Formulae used

G : Grade, GP: Grade Points, C : Credits, CP : Credit Points, CG : Credits X Grades (Product of Credits & Grades)

S CG : Sum of Product of Credit and Grade Points : SC : Sum of Credit Points

$$GPA \quad \frac{SCG}{SC}$$

SGPA : Semester Grade Point Average shall be calculated individual semesters. (It is also designated as GPA)

CGPA : cumulative Grade Point average shall be calculated for the entire course by taking all semesters taken together.

Grade Cards :

The result gazette and the format of the Grade Cards for the semesters conducted by colleges on behalf of the University will be uniform for all the Colleges / Institutions.

The Grade Cards will be printed along with the marks shown for all the concerned courses in the programme.

The SGPA will be calculated only for the learners who will quality in all the courses and accordingly the Grade will be awarded to them.

In case a learner/s is not qualified in a particular course/s of programme, she shall be allowed to accumulated the credits of qualified courses only of the said programme and the Grade card will be issued with 'Credit Accumulate' and the remark as 'FAIL' / unsuccessful.

Examination Rules are subject to changes as per guidelines received from the university.

6.0 Scholarships and Freeships

6.1 Government Scholarships

Students belonging to minorities and other eligible students can apply for :

I.   Post-Matric Scholarship
ii.   OBC Scholarship
iii. ANGC Scholarship
iv.   Any other government scholarship as applicable.

Students should apply for Government / Minority / OBC Scholarships through Maha DBT portal.

6.2 Scholarships through Trusts

The college encourages and helps needy learners to obtain scholarships from various trust funds.

6.3 Scholarships Installed in the college

I. Mrs. Zakiya Khatib Annual educational Scholarship through Dr. Zakiiya Khatib.

ii. Late Shri W. W. Gurjar Memorial Scholarship through Dr. Lalita Pendharkar in memory of her father late Shri. W. W. Gurjar (Details are mentioned in 7.0)

6.4 Assistance to Needy and Deserving Learners

Needy and deserving learners are assisted by allowing installment facilities for payment of fees or by sponsorship through teachers and well wishers. Students Welfare Fund is available with the college to help needy learners in payment of fees. Students are requested to contact the Student Welfare Committee or Principal in this respect.

6.5 EBC (Economically Backward Class) Freeships

Awrded to students whose parents' annual income is less than the minimum amount notified by the government from time to time. The student has to submit the income certificate of Parents, certified by the Tehsildar. This freeship is awarded only till 3rd child in a family. Application forms duly attested by SEO (Special Executive Officer) are to be submitted in the college office in August / September.

6.6 PTW (Primary Teachers Ward) Freeships

Duly filled in forms are to be submitted in the college office in August/September with the signature of Education Officer of Panchayat Samiti or Paying Authority of the parent.

6.7 STW (Secondary Teachers Ward) Freeships

Duly filled in forms are to be submitted in the college office in August/September with the signature of Head Master of the School in which the parent is employed.

6.8 Eligibility and documents for scholarship /free ship:-

a) **Eligibility**

1. Income limit for Free ship:-
   a) S.C. - Rs.2, 00,001 ; ST Rs. 2, 50,001
   b) O.B.C,N.T., S.B C.- Rs.1,00,001 to 4,50,000
2. Income limit for GOI Scholarship (for SC,ST, NT, SBC, OBC)
   a) S.C.-Rs 2, 00,001; S.T. - 2, 50,001
   b) O.B.C. /N.T. /S.B.C. up to Rs 1.00,000.
3. All student recipients of Scholarship have to open Saving Accounts for online disbursement of amount from the Government, failing which the Scholarship will not be granted.
4. Students must write Mobile/ Contact Number in the application form.
5. The college will not be responsible for any claim under Free ship /

Scholarship in case students do not submit the required documents within prescribed period, notified by government or if the claim is rejected by Government, or incorrect bank account number or other details presented by the student. Such students will have to pay full fees of the academic year.

6. Students who have been admitted from other than Maharashtra State are eligible to receive fees concession from their respective State Government.

7. Students can only avail of any one scholarship or free ship from only one course or Department of Government Authorities.

8. Scholarship, Free ship is not applicable to OBC/VJNT/SBC Students for Self Financing Courses, which are not mentioned by Government in their list.

b) Documents for free ship/ scholarship :

1. Print out filled Online Free ship/ Scholarship form.

2. Attested photocopy of Caste Certificate.

3. Attested photocopy of Marksheet (Previous year's).

4. Attested photocopy Income Certificate-(from Tehasildar).

5. Previous Income Certificate (Form No.16) for Free ship, only for SC/ST students.

6. Attested photocopy District Change Certificate (If District is changed during admission)

7. Attested photocopy of Ration card (Both sides)

8. Attested photocopy of Admission fee receipt.

9. Attested photocopy of bank pass book (only Central Bank of India).

10. If any case of Divorce attach Court order.

11. Students whose has parent has expired are required to submit true copy of the death Certificate.

12. Students, who have taken a drop, are required to submit gap certificate from Court.

The college assists learners to fill and submit application forms for Post-Matric and other scholarships if they desire. Students should contact scholarship Committee in this respect.

Learners should see the notice board regularly for details of scholarships. Amounts of scholarships received from the government by the college will normally have to be claimed by the students within one month from their receipt in the college and will be returned back to the government thereafter.

*Changes in rules as received from the competent authorities will be applicable.

7.0 Prizes, Awards and Rolling Trophies

The college has installed the following Awards, Trophies and Prizes

No.	Award/Medal/Trophy	Awarded To
1.	Best outgoing student award	T.Y. student with best performance in academics, co-and extra-curricular activities in 3 years of college
2.	Best student award	F.Y./S.Y. student will outstanding academic record and achievements
3.	Reader of the year	
4.	Academic Excellence Awards	Academic Toppers in each class
5.	IT Idol Award and Rolling Trophy	IT student winner of the IT Idol Competitions
6.	Special Merit Awards	Students for rendering meritorious services for conduct of college activities.
7.	Best Performance Award in Community Service	Student based on her contribution to community welfare
8.	Best NSS Student Volunteer of the Year Award	Student for outstanding contribution to NSS activities in the academic year
9.	Best Outgoing NSS Student Volunteer Award	Student for outstanding contribution to NSS activities for two consecutive years
10.	Best Non-NSS Volunteer of the Year Award	F.Y. student who works as Non-NSS volunteer throughout the year.
11.	Best Extension Education Project Award	Student based on Best Project Presentation amongst DLLE projects
12.	Best student in Extension Education	Student based on performance in DLLE activities
13.	Best Student Manager in Extension Education	Student Manager for extraordinary contribution towards conducts of DLLE activities
14.	Prizes on Merit	Prizes are awarded to winners of various competition organized by various committees and associations in the college
15.	Sports Medals	Medals are awarded to winners of indoor and outdoor sports and athletic (individual and team) at the annual sports meet
16.	The KME Society's Medal / Award Free computer training courses	First rankers of all classes
Awards Related with Inter-Class Competitions		
2.	Best Participative Class Award	Class scoring maximum points in extra-curricular activities
3.	Best Class in Sports Activities	Class scoring maximum points in sports in the academic year

In addition to the above prizes and awards, the college and its well wishers have installed Awards, Rolling Trophies and Scholarships as mentioned below :

1. **KME Society's G.M. Momin Women's College Women Achiever Award :**

   This unique award, the brainchild of our beloved Presidnet Mr. Aslam Fakih, is given to woman achiever from Thane District who has been rendering her selfless services in uplifting of society through her social work. The Award carrying a Trophy, Citation and Prize amout of Rs. 25,000/- is ceremoniously bestowed upon the selected awardee on 8th March, the International Women's Day, every year. Applicants for the award are interviewed and assessed by our students who play an important role in selection of the woman achiever.

2. **The G. M. Momin Inter-Collegiate Rolling Trophy :** This rolling trophy is awarded to the participating college which wins the events conducted by our Science Association under the 'Eureka' Inter-College Competitions.

3. **Mrs. Zakiya Khatib Annual Educational Scholarship :** This scholarship, through Mrs. Zakiya Khatib, the first winner of our KME Society's G. M. Momin women's College Woman Achiever award, is awarded to students from self financing course selected on the basis of merit cum means.

4. **Late Shri W. W. Gurjar Memorial Scholarship :** This scholarship, through Dr. Lalita Pendharkar in memory of her father late Shri W. W. Gurjar, is awarded to students of B.A./B.Sc./B.Com./self financing courses selected on the basis of merit cum means.

8.0 Special Features and Facilities Provided by the College

8.1 Adventure Activities

Adventure Activities like trekking Training, in Self Defense and Karate are provided in the college.

8.2 Fitness centre

Fitness Centre forms an important aspect of physical exercise routines, contributing to good physical development, excellent bearing and general efficiency in an individual. To enhance this aspect, our parent body, The K.M.E. Society has envisioned a well-equipped fitness centre with the latest state-of-the-art gadgets and facilities. Students are advised to make use of this dream facility at their disposal, available in the college.

8.3 Training in Yoga

The college runs a 3 month basic in Yoga in collaboration with Shri Ambika Yoga Kutir, Thane, an NGO conspicuous by its International

presence. The course is conducted once a week, free of charge by qualified Yoga teachers. Certificates are awarded to those successfully completing the course.

8.4 Free Coaching for Competitive Exams and ca-CPT

For details please refer 2.7.

8.5 English Speaking Course

The college runs an English Speaking Course in its Language Laboratory for improving English speaking, reading and writing skills of learners especially those coming from vernacular medium schools. Lectures are conducted by members of the faculty as well as invited guest speakers. All new entrants in the college must avail this facility.

8.6 Internal Quality Assurance Cell (IQAC)

The college has an active IQAC for quality assurance. This takes care to maintain Quality in all aspects of Higher Education.

8.7 Students Council

The college forms its 'Students Council' every year in accordance with the provisions of the Maharashtra Universities Act. It plays a vital role in developing leadership qualities amongst student members.

8.8 Sports Activities

The college has a spacious open play ground. Facilities for Indoor as well as Outdoor Sports/Games are provided. Annual Sports Events are organized where students can participate in individual and team events. The college conducts competitions in chess, carrom and table tennis (indoor games) and Running Athletics, Badminton, Cricket, Dodge ball, Hand ball, Javelin throw. Shot put, Kabaddi, Kho-Kho and Tug of war (outdoor games) for students and staff. Students are also encouraged to participate in Inter-Collegiate events organized by the University and other Institutions.

8.9 National Service Scheme (NSS)

The college has three NSS units. Students interested in doing community service are welcome to join the college NSS unit. Various social and community-based activities such as Swachh Bharat Abhiyan, Anti-Dowry Movement, AIDS Awareness Campaigns, Medical Camps, training in Self-Employment Courses are regularly conducted. Disaster management Team is formed to efficiently manage calamities.

Annual Residential camp for NSS volunteers is conducted every year.

District Level Programmes on themes such as National Integration, Communal Harmony, Role of NGOs, Women empowerment etc. are organized by the NSS unit.

The NSS unit celebrates / observes National / International Days such as Population Day, Sadhbhavana Divas, Mother's Day, Women's Day etc.

Events for the Independence Day and Republic Day are taken care of by the NSS unit. Our NSS volunteers have participated in various programmes organized at the University, National and International Levels.

Our NSS unit has achieved a record as the recipient of Best NSS Unit Award at University, State-as well as National Level. Our NSS Programme Officer Mr. Anis Choudhary was honoured at National Level.

8.10 Extension Education Unit

The college has undertaken projects as mentioned below through the department of Lifelong Learning and Extension of the University of Mumbai.

I. NIOS (National Institute of Open School) Project: The objective of this project is to increase the literacy rate of Bhiwandi by spreading awareness regarding the Open School System available in our country.

ii. ICTSED (Information Communication Technology Skill development Education) Project: This project is undertaken to enhance computer literacy.

iii. PEC (Population Education Club): This project is undertaken to educate students and community about social problems prevailing in society and to make them socially responsible citizens.

iv. Career Project: The objective of this is to make participants aware of various career opportunities by collecting data on the same.

v. Status of Women is Society: As part of the project the students surveys households to determine status of women and related social issues.

vi. APY (Annapurna Yojna) Project: The project is aimed at developing entrepreneur skills.

Our Extension Education Unit has achieved the record by winning the Award for Best College in Extension Education in University of Mumbai for two consecutive years. Our DLLE programme in-charge Ms. Jayashree Thakre was honoured with the Best Extension Education Teacher Award.

8.11 Career Guidance and Placement Cell

This cell makes students aware about various career options. It collects information on career opportunities and disseminates the information through seminars, workshops and invited lectures.

8.12 Mentor System

The college has a mentor system. Each class and student is assigned teachers as mentors/class in-charge teachers. They take care of students' personality development and guide/counsel them in case of routine difficulties.

8.13 G. M. Momin Scholars Programme

This elite group forms the cream of student toppers and achievers. The participants are groomed and trained to excel in all round activities and participate and win laurels for the college and their families.

8.14 Students Research Group

Students are encouraged to take up small research project of their choice under the guidance of their respective teachers. The students can present their findings at Avishkar - University research Convention or at various conferences and seminars or during Science day Event in the college.

8.15 College Magazine

The College publishes its annual magazine 'The Golden harvest', giving students a platform to enhance their creative writing skills.

8.16 Campus Bulletin

'The Campus' is a fortnightly bulletin published and circulated by our management. The bulletin covers activities and events of all the institutions run by the Konkan Muslim Education Society. Students can contribute articles and reports of activities to the bulletin through the Principal.

8.17 Canteen

The Management has provided two canteens, one each in the main and extension building.

8.18 Healthe Care centre

This is located near the Cyber Centre. A team of efficient doctors has been appointed by the management to take care of the facilities at the centre. Lady doctors are available to take care of students. General Health Checkup is carried out every year for all the F.Y. students.

8.19 Cyber Centre

The Aqueel Mushtaque Fakih Computer Centre, situated in the campus, conducts Certificate and Diploma courses recognized by the Govt. of Maharashtra. The centre is authorized training centre for MS-CIT. It runs the following courses.

I. Maharashtra State Certificate Course in Information Technology (Duration-6 Months)

ii. Diploma Course in Computer Application and Multilingual (Duration - 1 Year)

iii. DTP (Desk Top Publishing)

iv. BCA Course affiliated do YCMOU

v. Web Designing, Adobe Photoshop, Page Maker, Corel Draw, Dream Weaver, Flash, Gif Animator

8.20 Alumni Association

Students after completion of graduation / post-graduation are encouraged to join our Alumni Association to maintain a strong and intimate bonding with the alma mater.

8.21 Anti Ragging Cell

This cell is constituted as per UGC and Government norms to prevent incidences of ragging

8.22 Women Development Cell

This cell is a statutory body working for gender sensitization and for redressal of gender related complaints of harassment.

8.23 Group Insurance scheme

The 'Yuva Raksha' Group Insurance Scheme has been introduced by the University of Mumbai for its students as well as students in its affiliated colleges. The scheme is valid for 12 months after implementation and is to be renewed each year. An amount of Rs. 40/- is collected as premium from each student at the time of admission, on directive from the University, and deposited with the time of admission, on directives from the University, and deposited with the Insurance company. The policy covers the following contingencies in case of accident:

i) 100% cover in case of sad demise of student.

ii) Cover for permanent disability

iii) Cover for hospitalization expenses arising out of accidents

Claims received (if any) within the stipulated period will be forwarded to the insurance company by the college as per University directives.

8.24 Extra Curricular Activities :

Students are motivated to take part in co-curricular as well as extra-curricular activities and participate in various intercollegiate events through different committees and associations of our college. Various extra-curricular activities give the students opportunities to groom their talents. Our committees and associations organize a wide range of activities and competitions throughout the year. Certificates and Prizes are awarded to the winners of competitions.

The committees and associations for governing various aspects of progression and welfare of learners are as follows :
1   Admission Committee (Aided Courses)
2   Admission Committee (Self Financing Courses)
3   Adventure Activity Club
4   Annual Prize Distribution Function Committee
5   Arts Association
6   Aspire Club (BMS Club)

7   Attendance Committee
8   Alumni Association of G. M. Momin College Committee
9   Anti Ragging Committee
10   Bazm-e-Adab
11   Bhiwandi Human rights Forum
12   Canteen Committee
13   Career Guidance and Placement Cell
14   Chemistry Club
15   College Development Committee
16   College Examination Committee
17   Commerce Association
18   Committee for Conduct of University Examinations
19   Convocation Committee
20   Cultural Programmes Committee
21   Discipline Committee
22   Documentation Committee
23   Dot Com Group (IT Club)
24   E-waste Management and waste management Committee
25   English Literary Association
26   Examination Committee (University Exam)
27   Extension Education (DLLE) Committee
28   G. M. Momin Scholars Programme Committee
29   Garden Committee
30   Gender Champion Committee
31   Genome Group (Biotechnology Club)
32   Grievances Redressal Cell
33   Gymkhana Committee
34   Health Care Committee
35   House Keeping Committee
36   Internal Complaints Cell
37   Internal Quality Assurance Cell (IQAC)
38   Internal Audit Committee (NAAC & ISO)
39   Library Committee
40   Magazine Committee
41   Mathematics Society
42   Media / Publicity Committee (Press Release Committee)
43   Mentor/Class In-charge teachers Committee
44   NAAC Steering Committee
45   NSS Committee
46   Orchid Club (Botany Club)
47   Physics Club

48   Purchase Committee
49   ISO Committee
50   Repairs & Maintenance Committee
51   Research Committee
52   Scholarships Committee
53   Science Association
54   Seniority Committee
55   Staff Academy
56   Star College Scheme Committee
57   UGC Grants Planning Committee
58   Woman Achiever Award committee
59   Women Development Cell
60   Zoology Club-Zoofun
61   FIST & Rusa Grant Committee
62   Yuva Raksha Committee
63   Website Task Force
64   Disaster Management Task Force
65   ISO Committee

The Principal is the Ex-officio Chairperson of all the committees / associations. No activity shall be arranged without prior permission and no person shall be invited to address meetings/gatherings in the college without the prior permission of the Principal/Management.

8.25 Cycling Club :

The College has a Cycling club for boosting confidence, physical fitness and addressing environmental concerns. Cycles have been donated by kind donors. Students can cycle during their free time.

8.26 Positive Thinkers Club :

Students can participate in activities to develop positive attitude

8.27 Counseling

The college has a professional body counselor for benefit of students.

9.0 Library

Our library has a collection of over 19,000 books, 73 research Journals and Magazines and 600 bound volumes of scientific journals. The library subscribes to 9 Newspapers. It also has around 300 educational Cds and E-books collection. The library follows open access system. There are separate sections for 'Reference and Research', 'Newspapers and magazines', 'Reading Hall' and 'Home Lending'. The library is computerized. We have a very special collection of books in every subject with many rare and important titles. We provide reading references to the students, staff and eminent persons in the city. Many past students are also taking advantage of our rich collection of books and aesthetic reading environment.

9.1 Library Timings :

The Library remains open on all working days from 7.30 am to 6.00 pm.

9.2 Rules and Regulations :

i. Every individual entering the library should be a Bonafide Student of the college and must be wearing a valid Identity Card.

ii. Identity Cards and Library Cards are issued through the library.

iii. Every student should submit 2 latest passport size photographs in the library during the 1st week of the academic year for Identity Card and Library Card (Reader's Ticket)

iv. Loss of Identity Card /library Card must be reported immediately in writing to the Principal. Duplicate cards will be issued against payment of Rs. 100/-

v. Complete silence must be observed in and around the library. Disregard of this rule will invite punishment. Students are particularly instructed to observe utmost silence in the reading Hall. They should not enter into communication of any kind others in the Reading Hall or in the corridor.

vi. For in-house reading, books from Reading hall as well as Home Lending section and Reference Section are provided during all working hours.

vii. Reference books are not meant for home issue.

viii. Books, Periodicals, Sets of Question Papers, copy of Syllabus etc., are not to be taken out of Reading Hall without the permission of the authorities concerned.

ix. Ex-Students of our College and students of other College are not allowed to use the Reading Hall facility unless prior written permission is obtained from the Principal.

x. Students are not allowed to complete Journals in the library.

xi. While using computers in the library, students are not allowed to use Pen Drive. Mobile Phones are not allowed in library.

9.3 Home Issue

i. Library books re issued for a period of 7 days from the home lending section.

ii. A book must be returned on or before the due date shown on the book.

iii. In case of urgent need the book will have to be returned immediately.

iv. In case, a student fails to return a book within the time limit, a fine of Rs. 2/-per day (including holidays) per book will be charged for late return (Rs. 5/- per day after delay of 15 days).

v. A student taking books outside the reading hall without the permission of the librarian will have to pay a fine of Rs. 500/- per day per book.

vi. Students must check the book issued to them before leaving the library and bring to the notice of the library staff any damage to the book they

may come across such as missing pages, torn or damaged pages etc. No complaint will be entertained afterwards.

vii. If a book or periodical is lost it should be replaced within 7 days from the date of its loss. In case replacement is not possible, the cost will be recovered from the concerned student.

9.4 Mutilation of Books :

Students must handle books with grate care. Any attempt to damage books by defacing or tearing off the pages will be dealt with strict action. it is strictly forbidden to mark library books with pencil or ink or mutilate them in any way. The reader to whom the book was / is issued last will be held responsible for loss of pages or any other damage unless she has brought it to the notice of the library staff before borrowing. Any student held responsible for damage of reading materials will be liable to fine equivalent to the cost of book.

The smooth working of the library is possible only if students adhere to the rules and regulation of the library.

9.5 Book bank facility

This facility is offered by the college to

i. Meritorious/needy/economically disadvantaged students

ii. Reserved category students (Though Grant form University of Mumbai)

Interested students should contact the Librarian for this facility.

Applications will be scrutinized by the library Committee.

9.6 Scholar's Card

In order to encourage self-learning, the library issues Scholar's cards to the first two top ranking students from each class. The Scholar's card entitle the students to an extra book for home issue. Class toppers are urged to avail benefits of this facility.

10.0 University Attendance Rules

1. As per ordinance of University of Mumbai 0.119, students must attend at least 75% of all the lectures, 75% of all practicals and 75% of all tutorials in each term of the academic year, failing which they will not be eligible to appear for the Term end/Semester Examinations / term will not be granted.

2. Parents are advised to take special note of the above mandatory condition of minimum attendance requirement. Applications on account of illness or other reasons should be submitted to the college authorities in time. Such students should report to the class in-charge teacher or Principal before resuming attendance.

11.0 Discipline and Code of Conduct

1) In the college premises every student must be in possession of her valid Identity Card & must wear it throughout till she is on college premises or representing the college at any other place. Whenever demanded by the authorities concerned, the Identity Card must be produced for inspection.

2) Students must maintain strict discipline and decorum in the college campus.

3) Students should be Punctual in attending their classes.

4) Students are not allowed to attend classes other than their own, without the prior permission of the Principal.

5) Students are not permitted to bring any outsiders to the College Campus without prior permission of the Principal.

6) A student must attend all the tests, tutorials and examinations conducted by the College.

7) Every student must complete, all the academic work assigned to her class by the respective teachers, such as the completion or Practical Journal, Home Assignments, Field Diary, Project etc., in time.

8) No student should loiter in the corridor or college campus during lecture hours. When they are free, they should go to the library / common room / canteen. No student is permitted to miss the lectures and sit in the canteen / common room/ library.

9) Students are not allowed to go out of the College premises, in between the lecture periods or practicals without the permission of the Class in - charge Teacher / Principal.

10) Every student must always be modestly dressed and observe decorum with regard to both clothing and behavior and should take utmost care not to disturb the working of her own class as well as that of others. For self financing courses students will have uniform approved by the management.

11) Students are not allowed to organize picnics/ activities without prior permission of the Principal.

12) No student shall collect any money as contribution towards picnics, trips, educational visits, get together, study-notes, charity or any other activity without the prior permission of the College Principal.

13) Every student should take utmost care of the college property to keep the College premises neat, tidy and clean for the common welfare of all. Any willful damage to the property of the College will be dealt with as breach of discipline and is liable for punishment. Such incidences should promptly be reported to the College Principal.

14) No Student will involve the Press/ Media / Political Parties/student organizations or communicate any information about matters relating to the College, without informing the Principal / College Management.

15) Students are requested to take care of their own property. The College Authorities are not responsible for the loss of any personal belongings of the students.

16) Students should deposit any lost property found by them in the College Office. Such incidences are displayed on the Notice Board. Owners of lost property should enquire and claim the same from the office.

17) **Students are not allowed to use the mobile, phones within the College premises. Strict disciplinary action will be taken if a student is found to use mobile (University/ Government No. UJ/ 552 dtd. 31/12/2004).**

18) If a student remains absent without giving a leave application for sizable length of time, her name is liable to be removed from the College rolls.

19) **Attendance of students is regulated by ordinance 0.119 which states –** "For granting of terms, attendance of 75% of theory, practical and tutorials (wherever prescribed) separately will be required, out of the total number of lectures, practical and tutorials conducted in the term."

20) Students who fail to maintain the condition of minimum attendance on account of bonafide illness, or any other reason which is deemed right by the Principal, should apply in writing to the Principal for leave of absence, prior or within 2 days from the date of commencement of such leave, failing which they will be treated as defaulters. Application forms are available within or 2 days after joining back (in case of illness) in our office.

21) Absence of the student on valid grounds at lectures/ practicals / tutorials / tests/ examinations must be communicated to the College Principal immediately in writing with the necessary supporting documents viz. Medical certificate etc. through the respective class teacher.

22) Students who request leave of absence from lectures/practical/tutorials for participation in sports, games, cultural or any other activities for and on behalf of the College/ Activity group, should submit the applications countersigned by the respective Teacher-in-charge before the commencement of such leave, failing which they will be treated as defaulters.

23) According to the circular N. Cert/ Conv./1058 of 2008, received from University of Mumbai Students who intend to apply for duplicate copies of their statement of marks, certificates of passing, degree certificates as well as Special certificates, to produce an affidavit on a non-judicial stamp paper of Rs. 50/- made on behalf before the Metropolitan Magistrate or Notary appointed by the government to that effect, the reason for issue of the duplicate copy of the aforesaid documents

mentioning there in also, the First Information Report(F.I.R.) registered in the Police Station for the reasons what so ever, i.e. loss, damage of the same, etc. to check the misuse of the aforesaid documents. On completion of these formalities and payment of necessary fees, the required duplicate certificates will be issued to the concerned student accordingly.

24) Parents/ Guardians if accompanying students should sign the visitors register at the gate and maintain decorum in the college.

25) All other relatives are directed to obtain written permission from the principal if they want to represent any student.

26) Parents of students are requested to kindly contact the Teacher-in-charge of class, Head of Department, Principal, at least once in a term, to keep themselves in touch with their ward's attendance and progress.

27) **Counseling center and Mentor System:** It has been observed that some of the students have personal problems, causing stress and strain. The college has appointed a councilor to help such students to cope with these problems. The students/ parents are requested to make use of this facility. All matters will be kept confidential. The college has also set up mentor System having teacher mentor to guide the students in their difficulties. In case of any problem, personal or academic, students should report to the teacher-in-charge Mentor teacher who will help them solve their problems.

28) **Ragging:** The Government of Maharashtra has notified Ragging as a cognizable offence. Anyone reported to be involved in any form of ragging, will be severely dealt with. Therefore, students are required to restrain from indulging in any form of ragging. Anyone reported to be involved in any form of ragging will be liable for penalty of ragging will be as per the Maharashtra Prohibition of Ragging Act 1999 (Act No. XXXIIII of 1999). In accordance with the ordinance 2005(238/09), admission will be denied to a student who is involved in ragging or if it is noticed that after getting admission the student has been involved in ragging she shall be suspended from the college.

ANTI-RAGGING DECLARATION is compulsory for all the students in view of the orders of the Government and Hon'ble Supreme Court on the anti-ragging measures. Anti-ragging affidavit has to be signed by each student (and their parent) of the Institute. Kindly note that there are two Affidavits as Annexure-I & II. Annexure-I is to be signed by the student & II by the parent/ guardian. The students are advised to obtain separate Non-judicial stamp paper of Rs. 20/-, duly signed by the parent as well as himself in front of the notary (acting as OATH COMMISSIONER) from their own home town.

The affidavit in original is necessary to be brought by each student when

they report for registration. Those who fail to do so will not be allowed for registration in the University / Policy as per University norms.

The college strictly follows a 'NO RAGGING' policy.

29) No society, association, committee, organization of students should be formed in the College without the sanction of the Principal.

30) Outsiders should not be invited to address any meeting or to participate in any college activity without the prior permission of the Principal.

31) A teacher conducting a class at a given time shall be in absolute control of the class, and may take appropriate action in order to maintain discipline in the class.

32) Any member of the teaching or non-teaching staff may intervene on the spot to deal with disorderly/ destructive activities on the part of the students either in the class room or outside the class room in the College premises.

33) Any matter not covered by the rules and regulation in vogue and/or notified through notices, circular, prospectus etc., will rest at the absolute discretion of the Principal. The right of interpretation of any rule is reserved by the Principal.

34) All rules and regulations enforced and implemented by the college / Management / U.G.C / University / Government from time to time will remain binding on students.

35) Any cost incurred by the college on account of communication owing to indiscipline/default of attendance / not appearing for mandatory internal examinations / viva / not submitting projects by students / any other matters pertaining to college administration related to students will be recovered from the concerned student.

36) It is presumed that the student parents / guardian has acquainted herself / themselves of all the rules, regulations, etc. as stated in the Prospectus and accepts the same as binding on her before seeking admission to this college.

1st Term : 1) 6.6.19 to 24.10.19 (Mid Term Break : 2.9.19 to 7.9.19) 2) 25.10.19 to 14.11.19 (Diwali vacation)
2nd Term: 15.11.19 to 2.5.2020 (Winter break : 26.12.19 to 1.1.20)

	June 2019	July 2019	August 2019	September 2019
1st Half	Admissions to S.Y and TY Class Admissions for FY Classes** Principals inaugural Lectures for S.Y. and T.Y. classes Teaching and Non-Teaching Staff Meeting Regular lectures begin Subject wise & Class wise Bridge Courses	Principal's Inaugural for F.Y. classes PG lectures begin (Part II) ★ Subject wise Orientation Programmes (F.Y.) ★ Minority Scholarship-filling of Forms # ★ Constitution of Students Councils** ★ Selection/ Nomination of Student Leaders for Committees/CRs ★ Students Council**/CRs meeting ★ IQAC Meeting ★ Certificate Course in 'Gender Studies' Workshop on' Empowering Women through E-Technology' ★ Co-and Extra-curricular programmes ★ Botany / Zoology Study Tours Star Scheme Activities ★ NSS/DLLE Orientation ★ Skill Development/Short Term Courses/Value Added Courses ★ Guest lectures ★ Submission of Departmental Time tables and Teaching Plans to HODs/Principal ★ Syllabus workshops for Teachers** ★ Admissions to F.Y. classes** ★ Admissions to PG classes** Mentor Committee meeting	Class wise Group Discussion / Seminars ★ Presentations by members of the staff ★ Minority Scholarship-filling of Forms ★ Inauguration of Departmental Clubs; NSS/DLLE Activities ★ Students Council/CRs meeting ★ Seniors Welcome to New Learners Health checkup of FY Students ★ Workshop/ Invited Talks/Guest Lectures/ Co-and Extra-curricular programmes ★ Star Scheme Activities ★ Zoofun activity/Science Association Activities English Language Course Begins ★ Gender Sensitization Programme Clay Modeling Workshop ★ Skill Developments/Short Terms Course/Value Added Courses ★ Documentary films on cleanliness and personal hygiene ★ Regional Chem Club Fest ★ Workshop (Biotechnology) ★ One-day Industrial Visit (B.Sc.IT) ★ Personality development and leadership training BMS ★ BMS Day ★ Industrial Visit-BMS ★ Youth Festival ★ Independence Day Celebration	Teacher's day Function Class wise Group Discussions/Seminars Special Coaching for bright learners Remedial Coaching for slow learners Workshops/Invited Talks/Guest Lectures Staff Meeting Students Council** CRs meeting Practical Examinations Semester I, III and V*, A.C. Theory Examination sem I, III, V* and ATKT Co-and Extra-curricular programmes Science Cross Word Competition Calligraphy Diploma Course Star Scheme Activities Skill Development/Short Term Courses/Value Added Courses NSS/DLLE Activities Innovative Club activities
2nd Half	Meeting to various committees Release of Souvenir 2018-19 and books/ manuals published Digital Card Making-DOT COM International Yoga Day IQAC meeting ISO Committee Meeting Eid Party Staff Outing Co-curricular programmes Syllabus Workshops for Teachers** Admissions to F.Y. classes**	Minority Scholarship-filling of Forms# Syllabus Workshops for Teachers** IQAC meeting ★ ALUMNI Event ★ NSS/DLLE Orientation ★ Class wise Group Discussions Seminars ★ Inauguration of Departmental Clubs Co-and Extra-curricula programmes/ Competitions ★ Workshops/Invited Talks/ Guest Lectures ★ Seniors Welcome to New Learners Star Scheme Activities ★ Diploma in Calligraphy Inauguration of ELA and guest lecture ★ Botany/ zoology Study Tours ★ Submission of Proposals for University Research Projects ★ MPSC course Course on Food Testing Admission to PG classes** (Zoology) Library Orientation Sessions Orientation of Parents of New FY entrants by Principal and Coordinators Display of Attendance Records in respective Department	Internal Tests Sem I, III and V ★ Workshops/Invited Talks/Guest Lectures ★ Career Guidance Programme (Commerce) Value Added Personality Development and Leadership Training Course ★ Culture Competitions ★ Bioinformatics Workshop ★ DLLE Training Programme** ★ NSS/DLLE Activities ★ 1 day Excursions /Industrial Visits ★ Students meeting with the Principal/Discipline committee ★ Health Check up of FY Students ★ IQAC External Experts meeting ★ Submission of AQAR ★ Consumer Awareness programme ★ ISO Internal Audit DOT COM Group Event ★ Co-and Extra-curricular programmes ★ Guest lecture Library Orientation Sessions ★ Display of Attendance Records in respective Departments	Star External Experts meeting Special Coaching for bright learners Remedial Coaching for slow learners Practical Examinations Semester I, III and V* Theory Examination A.C. Semester v* IQAC meeting/activities Regional Seminar-Know your Rights Traffic Awareness Programme Departmental Club / Committees Activities & Competitions Yoga Certificate Course Human Rights Forum Activity Certificate course on Medical Microbiology NSS/DLLE Activities Department wise meeting Alumni Display of Attendance Records in respective Departments

	October 2019	November 2019	December 2019	January 2020
1st Half	Practical Examinations Sem V* Theory Examination sem I, III, V* IQAC Meeting Student Council/CRs Meeting Skill Development Courses Value Added Courses Workshop on Photography Vachan Prerna Diwas Workshops / Invited Talks / Guest Lectures Inter class competitions Star Scheme Activities NSS / DLLE Activities Department wise meeting of Alumni World Animal Day	Theory Examinations Semester I and III* ATKT Examinations Semester II and IV* University Theory Examinations* Long Excursions Trekking / Adventure Activity NSS Camp/	AIDS Awareness Programme ★Departmental presentations: Key Committee Presentations ★Declaration of Results semester I and III* ★Declaration of Results ATKT Sem. II and IV* ★Class wise Group Discussions /Seminars ★Department wise Alumni Meets ★Departmental Club Activities ★Students Council/CRs meeting ★Parents meeting Classes-department wise) Blood Donation Drive ★Excursions/industrial Vists/Long tours Star Scheme Activities Eureka Intercollegiate competition Event for Non-Teaching Staff	Class wise Group Discussions/ Seminars Invited Talks/Guest Lectures Excursions/Industrial Visits National/International/Conference (IQAC) Students Council/CRs meeting Annual Social Indoor games competitions for students & staff Annual sport's - Outdoor events for students and staff Mentor System Meeting Star Scheme Activities Departmental Club Activities Science Science Quiz Department wise Alumni Meets One day study tours
2nd Half	University Theory Examinations students Council CRs meeting Skill Development Courses Value Added Courses Workshop / Invited Talks / Guest Lectures Networking Course (IT Department) Inter class competitions NSS Camp DLLE Activity Long Excursions Trekking / Adventure Activity Department wise meetings of Alumni Display of Attendance Records in respective Departments Internal Academic Audit Term and meeting of staff	Sem v University Theory Examinations* Additional Examination Semester I and III* ISO Internal audits IQAC Activity Technical Events competitions (IT dept.) Inter Class Competitions Long Excursions Specialization Field Visit/Science trips Department wise meetings of Attendance committee Display of Consolidated First Term Attendance Records	Inter College Competitions 'Expression 2018' Inter Class Competitions Class wise Group Discussions/Seminars Special Coaching for bright learners Remedial Coaching for slow learners Skill Development/Short Term Courses/ Value Added Courses ★Mathematics Day Robotics (IT dept.) ★Placement Cell Activities ★Courses in Programme** ★★NSS Activities ★DLLE Training Departmental Club Activities/Courses Workshops /Invited Talks/Guest Lectures Excursions/Indus trial visits/Long tours Lecture on research Methodology on Research Methodology Outbound Learning Programme BMS E-waste collection drive Display of Attendance Records in respective Department	Indoor games competitions for students and staff Republic Day Celebration Skill Development/Short Term Courses College Picnic Adventure activity NSS/DLLE Activities Departmental Club Activities/ Competions National Voter Day Invited Talks/Guest Lectures, Parent's meeting (Attendance defaulters-class wise/department wise) Human Rights Forum Activity Department wise alumni meets Display of Attendance Records in respective Departments National Girl Child Day

	February 2020	March 2020	April 2020	May 2020
1st Half	Class wise Group Discussions / Seminars Lecture Series (Commerce) Internal Tests Sem. II, IV and VI* Preliminary Examination Departmental Club Activities Students Council**/CRs meeting Annual Prize Distribution Function, HUES - 2019 Women Entrepreneurship Event National Conference on Emerging Trends in IT. Presentations By staff members Educational Excursions Valedictory function of ELA NSS/DLLE Activities	Degree Distribution Ceremony* Alumini meet International Women's Day Celebration Star Scheme Departmental Presentations University Practical examinations Sem. II & IV* ATKT Examinations Sem II & IV* Examinations	Skill Development/Short Term Courses/Value Added Courses University Practical examinations Sem VI* Theory Examinations sem. II and IV* Theory Examination A.C. Sem VI* University Theory Examination* Internal Academic Audit Sem II & IV* Examinations	University Theory Examinations* Declaration of Results Sem. II and IV* Admissions to S. Y. and T. Y. classes*
2nd Half	Class wise Group Discussions / Seminars Practical exams Sem. II & IV* Practical Exam A.C. Semester VI* ATKT Exam Semester I and III* IT Idol Competitions Science Day Celebration Skill Development/Short Term Courses Departmental Club Activities NSS/DLLE Activities Alumni Activities IQAC Activities One Day study tour on BSE/SEBI-BMS Display of Attendance Records in Respective Departments Meeting of Mentor Committee	Summer Training School Submission of Departmental Reports Submission of Committee Reports Submission of self - appraisal form Submission of NSS and DLLE volunteer records Placement Cell Activities Sem II & IV* Examinations	Skill Development Courses/Value Added Courses University Theory Examinations* Declaration of Results ATKT Sem. I and III* External Academic Audit Term End Meeting of 2020	University Theory Examinations* Admissions by S.Y. and T.Y. Classes

13.0 Request to Parents and Students of the College

Parents/ Guardians are advised to take interest in the academic progress and the conduct of their ward in the college. They should be vigilant and be meticulous in keeping the record of the attendance of their ward for lectures, practicals, tutorials, tests and home assignments. Performance of the student during every test must be the **prime concern of Parents/ Guardians.** They are particularly requested to take seriously all communications received from the college and make it convenient to meet the Principal, and to attend every meeting arranged by the college.

In case of need, parents can meet the principal during visiting hours by signing the parent registers.

Parents/ Guardians must keep in touch with college authorities.

Disciplinary action will be taken by college authorities against students on account of her lapses in attendance, conduct and performance in examinations. The Principal of the college can be approached, with prior appointment, to discuss about the progress of their wards.

G. M. Momin Women's College is a premier Institution that believes in all round development of its students. Discipline and Punctuality is essential for the personality development of the students. Parents/ Guardians should help the college authorities by actively participating in the all round development of their wards.

Students/Parents/Guadians are informed that the college follows rules and regulations enforced by the Government, UGC, University of Mumbai and law enforcing agencies and are sincerely requested not to approach the college authorities directly or indirectly with request to flout rules.

Parent and students should note that attendance of students as specified by University of Mumbai is mandatory and requests to condone attendance will not be entertained. Decision by the college and management in this respect will be final. Other than parents, no other person will be allowed to represent the student with written consent of the students and parents. Documents will be handed over only to the students or in genuine case to her parent bearing letter of authority.

Fees and Application for Documents etc will be accepted only from bonafide Students and the relevant document / receipts will be handed over only to the respective student. Parents are requested not to come to the college office with such request and not to send brothers or other relatives of students for such documents / routine work which should be handled by students themselves.

Parents / students are informed that they have selected this college for admission out of free will without any pressure and so should follow rules and regulations enforced by the college.

Principal

Governing Council of the College

मुंबई विद्यापीठ

(१००१ - १००९)
नेक पुनर्मूल्य
"संस्थल - सतत विद्यापीठ"

University of Mumbai
"UNIVERSITY WITH POTENTIAL FOR EXCELLENCE"

उत्कृष्ट महाविद्यालय पुरस्कार

(शैक्षणिक वर्ष २००८ - २००९)

के . एम . इ . सोसायटीचे जी . एम . मोमिन गर्ल्स महाविद्यालय
रायस हायस्कुल कॅंपस, ठाणे रोड, भिवंडी,
जिल्हा - ठाणे

यांना बहुमोल शैक्षणिक संपादन आणि विद्यापीठातील विविध संघटनेमार्फत
महाविद्यालयातील शिक्षकांचा विद्यापीठाच्या कामकाजातील सहभागासंदर्भ
प्रदान करण्यात येत आहे .

मुंबई - ४०० ०१२
१५ ऑगस्ट, २०१०

डॉ. राजन वेळूकर
कुलगुरू

BEST COLLEGE AWARD

(for the academic year 2008 – 2009)
Awarded
to

K.M.E. Society's G. M. Momin Women's College,
Rais High School Campus, Thane Road, Bhiwandi,
Dist -Thane
in recognition of valuable academic achievements and
participation of the college teachers in the University
System through various bodies of the University.

Mumbai – 400 032
15th August, 2010

Dr. RAJAN WELUKAR
VICE - CHANCELLOR

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
K. M. E. Society's
G. M. Momin Women's College
Bhiwandi, Dist. Thane, affiliated to University of Mumbai, Maharashtra as
Accredited
with CGPA of 3.10 on four point scale
at A grade
valid up to February 20, 2019

Date : February 21, 2014

Director

महाराष्ट्र शासन

उच्च व तंत्र शिक्षण विभाग
" जागर जाणिवांचा " अभियाना अंतर्गत पारितोषिक

— प्रमाणपत्र —

राज्यातील महाविद्यालये व शैक्षणिक संस्थामध्ये शिक्षण घेणाऱ्या
विद्यार्थ्यांत **स्त्री - पुरुष समानतेची बीजे** रुजविणे आणि **विद्यार्थीनीमध्ये**
आत्मविश्वास व आत्मनिर्भरता विकसित होण्याच्या उद्देशाने, विद्यार्थ्यांनी
कल्पकता व प्रेरक शक्तीच्या आधारे सुचविलेल्या कार्यक्रमाची निवड करुन
ती राबविणे आणि समाजात स्त्री-पुरुष समानता जागृत करण्यासाठी
शैक्षणिक वर्ष २०१३-१४ मध्ये

जी.एम. मोमीन (महिला) कला, वाणिज्य व विज्ञान
महाविद्यालय, भिवंडी, ठाणे

यांनी राबविलेल्या उपक्रमाची **जिल्हास्तरीय "द्वितीय"**
पारितोषिकासाठी निवड करण्यात आलेली आहे.

या करिता महाराष्ट्र शासनातर्फे, मान्यवरांच्या उपस्थितीत रोख
पारितोषिकासह हे प्रमाणपत्र सन्मानपूर्वक प्रदान करण्यात येत आहे.
सदरचे कार्य यापुढेही असेच सुरु रहावे, या शुभेच्छांसह !

राजेश अंकुशराव टोपे
मंत्री
उच्च व तंत्र शिक्षण, महाराष्ट्र राज्य, मुंबई

दिनांक :२० ऑगस्ट २०१४

National Centre for Quality Management

Certificate Awarded to

K. M. E. Society's G. M. Momin Women's College
Bhiwandi, Mumbai

being adjudged the 1st Prize winner of

"13th BEST EDUCATIONAL QUALITY ENHANCEMENT TEAM (BEQET)
PRESIDENT AWARD 2018"

for their project titled

"Empowerment of Young Women Learners through
Focussed Confidence Building and Happiness Inducing
Activities : An Effort Towards National Progress"

at the competition held on February 9, 2019

Organised by

NATIONAL CENTRE FOR QUALITY MANAGEMENT
MUMBAI

Date: March 2, 2019

Santosh Khadagade
President

Striving for Excellence

G-503, Kailas Industrial Complex, Vikhroli-Hiranandani Link Road, Vikhroli (West), Mumbai - 400079.
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Web: www.ncqm.com