विशेष-अ.जा./मु. सा. वि./५० म.

0020901

क्रमांक



नोंदणी प्रमाणपत्र

संस्था नोंदणी अधिनियम, १८६०

(१८६० चा अधिनियम, २१)

नोंदणी क्रमांक अहा 371 2022

याद्वारे असे प्रमाणित करण्यात येते की, ASSOCIATION OF UNIFIED RESOURCE FUL ALUMNUS" BHIWANDI

खालील तारखेस संस्था नोंदणी अधिनियम, १८६० (सन १८६० चा अधिनियम, २१) अन्वये योग्यरित्या नोंदणी करण्यात आली.



···· Assistant Registrar of Seciety Thane Region Thane.

मॉतणी क्रमांड महर/ 37/ /१९३

3010

MEMORANDUM OF ASSOCIATION

"ASSOCIATION OF UNIFIED RESOURCEFUL ALUMNUS"

सतस्येक शिक्षा विशेष Name or the Society: "ASSOCIATION OF UNIFIED RESOURCEFUL ALUMNUS"

Ms. Zubeda Ramish Khatib C/o. Hon. General Secretary, Kokan Muslim Education Society of Thane District H. No. 158, Gouri Pada, Bhiwandi, Dist-Thane

ति नवकल कान प्रमाणीतिंड and objectives for which the association is established are as under:

BHIWANDI under one vibrant forum for exchange of experience and knowledge and develop a strong network among themselves for bonding and fellowship and

their career advancement.

निक न्याम नेद**्यी कार्यास्य** establish a forum to preserve the memories, associations and traditions of the हुनाणे विभाग, **राणे**. institution.

- To maintain continuity by serving as a vital link between the past and the present student, staff and members of the management of the Institution.
- To maintain a database containing information such as name, permanent address, mobile number and mail id, years of study, qualifications and present occupation of members of the Association.
- 5. To encourage, foster and promote close relation between G. M. MOMIN WOMEN'S COLLEGE, BHIWANDI and its Alumni for the growth of the institution in the areas of industry interaction, admissions, internships and placement.
- To make optimum use of alumni expertise to conduct Alumni student knowledge
 exchange programmes like professional lectures, FDPs (Faculty Development
 Programme, training programmes, conferences etc.
- 7. To organize and promote get-togethers, sport and cultural activities and competitions.
- 8. To help and encourage outstanding students among the alumni for pursuing higher studies.
- To enlist the interest and services of alumni in strengthening and improving the infrastructural facilities of the Institution.
- 10. To set up an Alumni Scholarship Fund for offering scholarships to meritorious students from underprivileged backgrounds.

11. To receive/raise/collect donations, funds and other receipts for the fulfillment of the aims and objectives of the Association, to utilize such funds in such manner as the Executive Committee may consider necessary.

President

Secretary



- 12. To do all such acts and deeds and things as are incidental to and as the association deems appropriate in attainment of its aims and objectives.
- 13. To promote unity, brotherhood etc. amongst the citizens of country.
- 14. To help the poor, needy & destitute people, orphans, widows and aged person by providing free legal aid and assistance to them.
- 15. To promote the educational, social and economic welfare of general public in every manner and by all lawful means
- 16. To conduct and organize lectures, seminars and meetings by inviting well known educationist and experts.
- 17. To give educational, medical help to poor people& arrange medical camps/seminar workshops
- 18. To give donation & other assistance to institution, establishments or persons engaged in relief work and rehabilitation work
- 19. To implement cleanliness Programs as per Swachh Bharat Abhiyan.
- 20. To provide free Text-book, Exercise Books, uniforms, foods, medicine, fees to the needy students.
- 21. To promote the health of suffering & needy persons by providing medical, surgical and other medical assistance including supply of medicines and other medical, surgical or remedial appliances.
- 22. To arrange Blood Camps, Eye Checking Camps, Diabetes checkup camps and other Camps for needy people. To provide medical assistance like dietary counselling, Protein, Vitamin supply, physical fitness.
- 23. Under the banner of "ASSOCIATION OF UNIFIED RESOURCEFUL ALUMNUS" will celebrate National Festival, National Hero's Birth and death anniversary.
- 4. The following are the names, addresses, occupations and designations of the members of the first managing committee of the, association who by Rules and Regulations of the Association and management of affairs entrusted on 03 11 2

Sr. No	Name	Address	Age	Designation	Occupation '	National
I	Ms. Zubeda Ramish Khatib	H. No. 50/1 Saudagar Mohalla Bhiwandi 421308 Mob. 9890808213 Email ID: zubedakhateeb@gmail.com	33	President	Kindergarten Director	Indian
2	Ms. Zamar Shahid Patel	42 Patel Mohalla, Near Patel Masjid 3 rd Nizampur, Bhiwandi 421308 Mob. 9823600107 Email ID: zamarpatel@gmail.com	35	Vice President	Assistant Professor	Indian
3	Ms Heena Abu Baker Fakih	27 Bunder Road, Near Indira Gandhi Garden, Bhiwandi 421308 Mob. 8600420558 Email ID: heenaafakih@gmail.com	28	Secretary	Home maker	Indian
4	Ms. Nusrat Mohd Yusuf Ansari	513/3 Third Floor, Fayyaz Manzil, Near Huda Masjid Bala Compound, 4 th Nizampur Bhiwandi 421302 Mob. 9637877325 Email ID: nus.gmm@gmmomincol.org	32	Joint Secretary	Assistant Professor	Indian

Je ?

Hirtaria Secretary Treasurer SS

.5	Ms Sana Aiman Jalgaonkar	190/B, Atomica Housing Society, Sector – 17, Nerul, Navi Mumbai, Nerul Node 3, Thane – 400706. Mob: 9619534789 Email ID: sana4aiman@gmail.com	35	Treasurer	Home maker	Indian
6	Mr. Talha Najmuddin Faquih	27, Bunder Mohalla, Bundar Road Sikander Fakih Hall Road, Bhiwandi 421308 Mob. 9822785668 Email ID: talhafaquih@gmail.com	67	Member	Business	Indian
7	Mr. Sohel Mushtak Fakih	C-504 Trishul 1-C Nana Nani Joggers Park, 7 Bunglows, Andheri - West Mumbai 400061 Mob: 9867756861 Email ID: sohailfakih.kmes@gmail.com	66	Member	Business	Indian
8	Ms. Naheed Azam	Delphi Tycoon Room No. 303 Barave Road Near Cinemax Khadakpada, Kalyan 421301 Mob. 9930220137 Email ID: naheenazam63@gmail.com	58	Member	Incharge Principal	Indian
9	Ms. Jayashree Sharad Thakre	B-5,108 Parvati Madhav Srishti Khadakpada Kalyan (w) 421301 Mob: 9869137416 Email ID jayashree.thakre@gmail.com	54	Member	Assistant Professor	Indian
10	Ms. Sumaiya Mohaddis Khatib	Near Dhokla Masjid, Saudagar Moholla, Bhiwandi-421308 Mob. 8976791943 Email ID: khatib.sumaiya@gmail.com	34	Member	Assistant Professor	Indian
11	Ms. Vidhi Hemant Bhatt	Shiv Smriti Building 3 rd Floor, Behind Challenge Ground, Gokul Nagar, Bhiwandi 421308 Mob. 7021080563 Email ID: vidhib678@gmail.com	28	Member	Entrepreneur	Indian
12	Ms. Bubere Naima Musavir	Bubere Musavir, 115, Bubere Compound, Roshan Baug Bhiwandi 421305 Mob. No. 7773972891 Email ID: naimabubere@gmail.com	45	Member	Home maker	Indian
13	Ms. Neha Arafat Pitthoo	Arafat Faqir Mohd Pithoo 17/B 2 nd Nizampur, 1 st Floor, Near Chand Tara Masjid, Bhiwandi 421302 Mob No. 9096919950 Email ID: nehapitthoo379@gmail.com	25	Member	Entrepreneur	Indian
14	Ms. Nageena Afzal Momin	96/A, 4/2 Irfa Apartment Qazi Baugh, Bunder Mohalla, Bhiwandi 421308 Mob. 8655306426 Email ID: nageena.momin2@gmail.com	40	Member	Lab Assistant	Indian
15	Ms. Sufiya Faiyyaz Ahmad Momin	H. No 20 1st. Floor, Hasan Baug Thane Road, Telipada Bhiwandi 421302 Mob. No. 9552160700 Email ID: sufiyamomin123@gmail.com	43	Member	Teacher	Indian

President

fuil oxid

Smit akijo Treasurer

1
3
-//

10.00
16
्र ।
131
4

16	Ms Atiya Ghukam Nabi Ansari	69 Islampur, Behind BNCMC, Dandekarwadi, Bhiwandi 421302 Mob. 7350474999	26	Member	Assistant Professor	Indian
17	Ms. Shanta Pitamber Janyani	Flat No. 305, Sai Darbar Apt. Municipality Office, Near Amar Fast Food, Ulhasnagar – 3, Ulhasnagar - 421002 Mob. 7875323579	59	Member	Associate Professor	Indian
18	Ms. Sapna Kamaldas Vaishnav	Email ID: shanta_janyani@yahoo.com D-201 Silver Oak Residency, Kamatghar Road, Anjurphata 421302 Mob. 9763006320 Email ID: sapnavaishnavcs2020@gmail.com	27	Member	Entrepreneur	Indian
19	Ms. Sana Irfan Ahmed Kuwari	31, 2nd Floor, Nizampur Dandekarwadi Bhiwandi 421302 Mob. 7276812192 Email ID: sannakuwari@gmail.com	21	Member	Entrepreneur	Indian
20	Ms. Saulcha Khalil Momin	H. No. 114, Above American Watch Company, 2 nd Floor, Imam Ahmed Raza Road, Kotregate, Bhiwandi, Dist. Thane 421302 Mob. 8007371317 Email ID:aulim34@gmail.com	29	Member	Hospital Manager	Indian
21	Ms Hafsa Zarar Kharbe	6, Saudagar Mohalla, Oppo. Karga Masjid Bhiwandi 421308 Mob. 8624906030 Email ID: hkharbe2gmail.com	23	Member	Home maker	
22	Ms. Zarina Abdul Gani Momin	H.No 203 Flat No. 404, 4 th Floor, A Wing, Saudagar Mohalla Karga Masjid Chudi Mohlla Bhiwandi 421302 Mob. 7977912146 Email ID: zarinamomin1@gmail.com	35	Member	Clerk	
23	Ms. Neelam Imad Faquih	H.No 83, 3 rd Nizampur, Bhiwandi - 421308, Dist. Thane Mob. 9850948980 Email ID: neel9xm@yahoo.in	34	Member	Home maker	

5. We the persons whose names and addresses are hereunder subscribed in the Memorandum of Association at our several and respective hands hereunder and removed ourselves into society under Societies Registration Act 1860.

S	r. No.	Name	Address	signature
1		Ms. Zubeda Ramish Khatib	H. No. 50/1 Saudagar Mohalla Bhiwandi 421308	Teil
2		Ms. Zamar Shahid Patel	42 Patel Mohalla, Near Patel Masjid 3 rd Nizampur, Bhiwandi 421308	A state
3		Ms Heena Abu Baker Fakih	27 Bunder Road, Near Indira Gandhi Garden, Bhiwandi 421308	Wain-
4		Ms. Nusrat Mohd Yusuf Ansari	513/3 Third Floor, Fayyaz Manzil, Near Huda Masjid Bala Compound, 4th Nizampur Bhiwandi 421302	
5		Ms Sana Aiman Jalgaonkar	190/B, Atomica Housing Society, Sector – 17, Nerul, Navi Mumbai, Nerul Node 3, Thane – 400706.	55 Sant si fe
6		Mr. Talha Najmuddin Faquih	27, Bunder Mohalla, Bundar Road Sikander Fakih Hall Road, Bhiwandi 421308	of Thistopinh

President

Secretary

Treasurer 3s

Taga *	
5	3
E	Ę))
138	1

1	
100	
11 3 C	
العدنا	
1 50	
J811	

	Mr. Sohel Mushtak Fakih	C-504 Trishul 1-C Nana Nani	1
		Joggers Park, 7 Bunglows, Andheri - West Mumbai 400061	NBar.
1	Ms. Naheed Azam	Delphi Tycoon Room No. 303	1 ok'
	1 9 5 1	Barave Road Near Cinemax	NBa
		Khadakpada, Kalyan 421301	
9	Ms. Jayashree Sharad	B-5,108 Parvati Madhav Srishti	nut
	Thakre	Khadakpada Kalyan (w) 421301	Tro
10	Ms. Sumaiya Mohaddis	Near Dhokla Masjid, Saudagar	ONE
	Khatib	Moholla, Bhiwandi-421308	All the second
11	Ms. Vidhi Hemant Bhatt	Shiv Smriti Building 3 rd Floor,	
		Behind Challenge Ground, Gokul	() Co
	T-124	Nagar, Bhiwandi 421308	
12	Ms. Bubere Naima Musavir	Bubere Musavir, 115, Bubere	11.4115
		Compound, Roshan Baug Bhiwandi	# 1
	long take you go v	421305	NI
13	Ms. Neha Arafat Pitthoo	Arafat Faqir Mohd Pithoo 17/B 2nd	
		Nizampur, 1 st Floor, Near Chand	
		Tara Masjid, Bhiwandi 421302	
		Mob No. 9096919950	19 00 100 3
		Email ID: nehapitthoo379@gmail.com	12
14	Ms. Nageena Afzal Momin	96/A, 4/2 Irfa Apartment Qazi	N 2 37 8
		Baugh, Bunder Mohalla, Bhiwandi	WEX "
		421308	OF IN
15	Ms. Sufiya Faiyyaz Ahmad	H. No 20 1 ^{st,} Floor, Hasan Baug	
	Momin	Thane Road, Telipada Bhiwandi	July yo.
	e ⁻⁷	421302	W
16	Ms Atiya Ghukam Nabi	69 Islampur, Behind BNCMC,	10,00
	Ansari	Dandekarwadi, Bhiwandi 421302	amy-
17	Ms. Shanta Pitamber	Flat No. 305, Sai Darbar Apt.	
.,	Janyani	Municipality Office, Near Amar Fast	ر کار بھر
	Juliy um	Food, Ulhasnagar – 3,	برخون
		Ulhasnagar - 421002	
18	Ms. Sapna Kamaldas	D-201 Silver Oak Residency,	1 . 1
	Vaishnav	Kamatghar Road, Anjurphata 421302	Child
		3 , 3 ,	0//
19	Ms. Sana Irfan Ahmed	31, 2nd Floor, Nizampur	1_
.,	Kuwari	Dandekarwadi Bhiwandi 421302	(Dam)
			1000
20	Ms. Sauleha Khalil Momin	H. No. 114, Above American Watch	
		Company, 2 nd Floor, Imam Ahmed	1 Jes
	The second secon	Raza Road, Kotregate, Bhiwandi,	1
		Dist. Thane 421302	,
	Ms Hafsa Zarar Kharbe	6, Saudagar Mohalla, Oppo. Karga	100/85
21	1115 I III JU ZAIM I IIIII DO	Masjid Bhiwandi 421308	1
21			
21	Mc Zarina Abdul Cani	H No 203 Flat No. 404, 4th Floor, A	
	Ms. Zarina Abdul Gani	H.No 203 Flat No. 404, 4th Floor, A	0 414
	Ms. Zarina Abdul Gani Momin	H.No 203 Flat No. 404, 4th Floor, A Wing, Saudagar Mohalla	Bereen.
21		H.No 203 Flat No. 404, 4 th Floor, A Wing, Saudagar Mohalla Karga Masjid Chudi Mohlla	Barren .
22	Momin	H.No 203 Flat No. 404, 4 th Floor, A Wing, Saudagar Mohalla Karga Masjid Chudi Mohlla Bhiwandi 421302	Remose .
		H.No 203 Flat No. 404, 4 th Floor, A Wing, Saudagar Mohalla Karga Masjid Chudi Mohlla	Neger.

I identifies the above all signatures.

MADHAV S. MOTIRAVE (B.Com., MA, LLB.)
ADVOCATE & NOTARY GOVT. OF INDIA Mayuresh Bidg., Gr. Floor, Court Naka, Near T.M.C. School No. 1, Thane.

2 1 FEB 2022

President



RULES AND REGULAT

"ASSOCIATION OF UNIFIED OFRESOURCEFUL ALUN

1

सहाय्यक संस्था

DEFINITION: 1.

The definition of the words Society in these rules and regulations wherever it is not repugnant to the context or meaning there of shall be as under:

The Society shall mean the ASSOCIATION OF UNIFIED RESOURCEFUL **ALUMNUS.**

a) The Managing Committee shall mean and include the Managing Committee elected / nominated by the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi in the Annual General Meeting after every three years are includes

President	01	Vice - President	01
Secretary	01	Joint Secretary	01
Treasurer	01	Member	26

There shall be minimum 07 and maximum 31 members Committee.

In the First Managing committee there are 23 Members at present.

- b) 'THE FUND' shall mean and include all the investments, funds properties movable and immovable belonging to the society and vested in the Managing Committee of the society.
- obtained c) 'ALUMNUS' means an ex-student of the College, who has degree/diploma from G. M. MOMIN WOMEN'S COLLEGE, BHIWANDI.
- d) An "Honorary member" means any person other than an Alumnus, who has been nominated.

2. AREA OF OPERATION:

The projects and program of the society shall be designed and implemented in INDIA.

3. ACCOUNTING YEAR

The Accounting Year of the society shall be financial year commencing from 1st April to 31st March of every year.

The managing committee can maintain all its records including account in English.

MEMBERSHIP

a) Any student who successfully obtains any degree/diploma from the G. M. Momin Women's College automatically becomes a Life member of the Association from the date of issue of the Result Notification granting the said degree/diploma on payment of the appropriate membership fees Rs. 100.

President

Secretary

Treasurer

SS





- b) Any ex-student, members of the staff or ex-member of the staff of the Institute on the recommendation of the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi, is admitted by the Association on payment of the appropriate membership fees Rs. 100.
- The membership fee in respect of all the members would be decided by c) mutual discussions in AGM every year. The mode of collection of the membership fees would be decided from time to time in mutual discussions in AGM every year.

5. **HONORARY MEMBER**

The Association, in the General Body on the recommendation of the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi, may elect/select any person connected with the Institute or the Association, who is likely to promote the interests of the Association, as an Honorary Member for two years.

TERMINATION OF THE MEMBERSHIP: 6.

The members of the society shall be disqualified, terminated and / or removed by the Managing Committee for any of the following reasons:

- a) On her resignation from membership and being accepted by the Managing Committee.
- b) On her death.
- c) If the member contrivances the provisions of the Rules and Regulations laid down by the Managing Committee and does not abide by the said provisions in spite of written warning given to her by the Managing Committee.
- d) If members attitude and behaviour is dangerous for the smooth functioning or Organisation, not following the rules, regulation, orders as per the memorandum of Organisation. Condemnable. sabotage activities leading to non-functioning of the Organisation,
- e) Members who are found guilty and prosecuted under the court of law.

7. GENERAL, BODY MEETING ITS POWER AND FUNCTIONS:

The Managing Committee shall convey annually a General Body Meeting of the members of the society through the Secretary to conduct the following business. Such annual general meeting shall be called within 1 month after completion of the accounting year of the society.

- a) To receive and adopt the audited statement of accounts and annual report from the Managing Committee.
- b) To elect /nominate every 3 years the requisite member of the Managing Committee.
- c) To appoint an Auditor or Auditors for the ensuing year and to fix up his /her remuneration.

d) To transact such other business which may be brought by the Managing Committee or any member of the society.





8. NOTICE OF GENERAL BODY MEETING AND QUORUM:

The Secretary of the society in consultation with the President shall send notice of the Annual General Body Meeting to every member of the Society at least 15 days before the date of meeting. 3/5 member presents in person shall form quorum for the meeting. However, if there is no quorum due to the absence of members, the meeting shall be adjourned for half an hour and shall commence its business thereafter on the same day and place and with the same agenda and the members present shall from the quorum.

9. A. <u>EXTRA ORDINARY GENERAL BODY IMEETING AND ITS</u> <u>FUNCTIONS</u>:

An extra-Ordinary General Body Meeting may be convened by the Managing Committee of its own notice or upon a requisition made in writing by not less than 3/5th of total members of the society the objects of the meeting proposed to be called and must be signed by the requisitions and shall be delivered or sent to the Registered Office of the society.

If no such meeting is conducted by the Managing Committee within a month from the date of delivery of the requisition, the requisitioners may themselves convene such meeting after one month from the date of the delivery of such requisition. No business other than that is specified in the notice shall be transacted.

B. QUORUM OF EXTRA ORDINARY GENERAL MEETING:

Two Third of the total members of the society who are entitled to vote, shall form a quorum at the Extra-ordinary general Meeting or requisitioned meeting. If no quorum is assembled within half an hour from the time appointed for the Extra-Ordinary General Meeting, the meeting shall stand dissolved.

10. MANAGING COMMITTEE OFFICE BEARERS:

The affairs of the Society shall be managed by the Managing Committee consisting of minimum 7 and maximum 31. The First Managing Committee will be of 23 members.

President	01	Vice - President	01
Secretary	01	Joint Secretary	01
Treasurer	01	Member	26

11. TERMS OF MANAGING COMMITTEE AND PROCEDURE or ELECTION or OFFICE BEARERS:

The Managing committee shall hold its term for the period of 3 years, Managing Committee shall appoint in their meeting, office bearers of the society. The Office Bearers/ Executive Committee of the Alumni Association shall be elected/selected by the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi and it shall be responsible for the discharge of the duties connected with the affairs of the association.

President

Secretary



12. POWER AND FUNCTIONS OF THE OFFICE BEARERS:

The powers and functions of the office bearers are as follows:

A. PRESIDENT:

- The President of the Managing Committee shall be the President of the Society. She shall preside at, conduct and regulate all meetings of the society and conclude the same.
- 2) The President have authority to terminate the members, who's attitude and behaviour is dangerous for the smooth functioning of Organisation, not following the rules, regulation, orders as per the memorandum of Organisation, condemnable, sabotage activities leading to non-functioning of Organisation.
- 3) The President at the general meeting shall have the authority to interpret the provisions of the rules and regulations of the bye-laws for the purpose of conducting and regulating the meeting and deciding the question of such meeting.
- 4) To organise and control the meeting.

B. VICE- PRESIDENT:

Vice President shall assist the President in her day-to-day activities and shall perform her duties in her absence

C. SECRETARY:

The Secretary shall look after the affairs of the society under the directions and in accordance with the resolutions passed by the Managing Committee from time to time. Her functions and duties shall be as under:

- a. To keep and maintain register of members of the society with their addresses. To convey the meeting of the Managing Committee of the society with prior approval or intimation to the President.
- b. To keep or cause to be kept proper minutes of the proceedings of the Annual General Body Meeting of the Society and/or the Managing Committee and other regards and to give affect the resolutions passed in the said meeting.
- c. To conduct the correspondence of the society as per resolutions passed by the Managing Committee and the general body and keep or cause to be kept proper records and prepare or cause to be prepared and placed before the Managing Committee and the General Body Meeting of the Society. Such materials and the information as may be necessary or the Managing Committee may require as.
- d. To keep or to be kept all the records of the society at a place to be determined by the Managing Committee. To supervise the working of Alumni and manage the activities of the society.
- e. She shall be responsible to the Managing Committee for all accounts.
- f. To sign the bills and receipts of the association in the absence of the Treasurer.

President

Secretary

Treasurer

85



D. JOINT SECRETARY:

The Joint Secretary shall assist the Secretary in day-to-day activities and shall perform her duties in her absence.

E. TREASURER

- a. To keep an account of the general funds of the Association.
- b. To maintain an account of all income and expenditure of the general funds of the Association.
- c. To maintain all the financial transaction of the association.
- d. To maintain the cash book, general ledger & other records related to financial & getting the audited statements of the Association prepared for presentation at the Annual General meeting and file the same with the IT authorities when duly passed by the General body.
- g. To deposit any amount exceeding Rs 1000/- which is not required for immediately use, within such scheduled bank as may be approved by the Managing Committee.

F. MEMBERS

The members of the society will help the office bearers in the work of society programs and projects.

They shall attend all the meetings of the Alumni and to participate in electing/nominating after every 3 years and other work of the Alumni.

13. ANNUAL GENERAL BODY MEETING COMMITTEE AND MEETING OF REQUISITION:

- 1. The Annual General Body Meeting (AGM) of the Association shall be generally held at least once in a year.
- 2. A minimum of 21 days' notice should be given prior to the Annual General Body
- 3. Agenda for AGM shall be drawn by the Executive committee,
- 4. Agenda for AGM inter alia shall include
- Adoption of Executive Committees report on various activities.
- 6. Presentation and adoption of Accounts
- 7. Appointment of Auditor.
- Discussion on proposed amendments to the constitution, if required.
- 9. Discussion of any other matter that may be placed on the agenda.
- 10. Quorum for the general body meeting shall be minimum of 3/5 of total members
- 11. The proceedings of the General Body Meetings shall be recorded in a Minutes Book maintained for the purpose.

The Managing committee shall hold at least one meeting after 6 months this meeting shall be called as ordinary meeting. 3/5th Managing Committee members may also requisite to hold additional meeting for such business as specified in requisition and such meeting shall also be called as Requisition meeting.

Such a meeting can be conveyed by the Secretary with prior intimation to the president or as directed by Managing Committee.

Procident

Secretary

Treasurer

55



Notice in writing of every meeting of the Managing Committee shall be delivered or sent through the post to each member of the Managing Committee at his/her residential address at least 7 clear days before the date of meeting. However, if there is no quorum due to the absence of members, the meeting shall be adjourned for half an hour and shall commence its business thereafter on the same day and place and with the same agenda and the members present shall from the quorum.

14. FILLING THE VACANCIES IN THE MANAGING COMMITTEE:

Shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for an execution of specific assignments as required.

Any casual vacancy amongst the members of the students' Governing Body arising from death, resignation, and removal or otherwise may be filled by co-option by the Governing Body and the member so co-opted shall hold office for the balance term of the member being replaced. Such co-opted member shall be treated on par and have all the rights as enjoyed by the elected members.

15. POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE:

Subject to the control of the General Body of the society, the Managing Committee shall exercise all the powers and particularly the following:

- i) To manage the affairs of the society in accordance with the Rules and Regulations of the society.
- ii) To pay all the outgoings for the maintenance of the society.
- iii) To remove or cause to be removed any office bearers or members of the Managing Committee or any members of the society if in the opinion of the Managing Committee such office bearers of the Association if found misbehaving against the interest of the society. To establish, maintain and conduct the trust funds, properties etc.
- iv) To acquire property, movable or immovable of furtherance of the objects of the society. To raise funds by any legal means and also to accept cash subscriptions in furtherance Of anyone or more of the objects of the society.
- v) To prepare Annual Report of the society and keep the same along with the accounts of the society before the Annual General Body Meeting.
- vi) To fill in the casual vacancy or vacancies in the Managing Committee.
- vii) To frame bye-laws in connections in the Memorandum of Association, Rules and Regulations and to amend, delete and substitute the by-laws for the day to day affairs of the society.
- viii) To maintain, up-to-date accounts from time to time and to get them audited within six months from the date of balancing of amounts.
- ix) To enroll members of the society as per Rules and Regulations.
- x) To do all such other acts and things as are incidental or conducting to the attainment of the above objects and anyone or more of them.
- xi) Shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for an execution of specific assignments as required.

President

Secretary

Treasurer

SS



16. FUNDS AND INCOME OF THE SOCIETY AND ITS UTILISATION

The fund of the society shall consist of the following:

- Fees, subscription, donation, membership fees that may from time to time given by any person to the society from India and abroad.
- b) Grants from Government, Zilha Parishad, Municipalities and other bodies and institutions.

c) Lands, buildings etc. acquired by or granted by the society,

- d) All the movable, immovable properties of the society shall stand in the name of the society and shall vest in the Managing Committee which shall make due provision for the maintenance, preservation, custody and disposition thereof
- e) Interest on bank accounts, fixed deposits and through other investments.
- f) Any other earnings, income or profit through economically developed activities.
- g) The Executive Committee with consent to the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi to decide from time to time the membership fees to be collected from the new members.
- h) The Managing committee shall have the power to invest excess funds available in the bank account in bank fixed deposits for appropriate maturities. However, the funds of the Association shall not be used for investments in any other forms like bonds, shares, gold etc.
- i) The financial year of the Association shall be from April 1 to March 31 of the succeeding year.
- j) The accounts of the Association will be subject to annual audit by a certified Auditor to be appointed by the members in the Annual General Body Meeting.
- k) The Managing Committee shall at least once a year submit the accounts together with a general statement of the same and all necessary vouchers upto 31st March for audit to persons appointed as auditors.
- The auditors shall have access to all the books and accounts of the Association and shall examine every balance sheet and annual return and other receipts and payments or income and expenditure, funds and effects of the Association and shall verify the same with the accounts and vouchers relating thereto.
 - m) The auditor is required to submit the report to the President within eight weeks from the last date of the financial year.
- n) It shall be the duty of the Executive Committee to keep a copy of the last balance sheet of the association, together with the report of the auditors, displayed in a conspicuous place at the registered office of the association.

o) OBJECTIVES BASED PROVISION FOR EXPENDITURE

The total income of the Society shall be used on object which is given in Memorandum of Association of the society and i.e. only charitable Activities/purpose.

p) LOANS AND DEPOSITS:

The Managing Committee shall have power to raise loans from any individual body or institution for the requirements of the society by taking permission of the Charity Commissioner Thane.

President

Secretary

Treasurer

5 €





q) <u>SALE AND PURCHASE OF MOVABLE AND IMMOVABLE</u> PROPERTY:

The Managing committee shall decide matters regarding purchase and disposal of movable and immovable properties required for attaining the objects of the society subject to permission of Charity commissioner. so long also the managing committee shall decide about disposal of movable and immovable properties belonging to the society.

r) BANK ACCOUNT:

The funds of Association shall be maintained in a separate bank account in the name of the ASSOCIATION OF UNIFIED RESOURCEFUL ALUMNUS in Central Bank of India, Bhiwandi Branch, Bhiwandi. The bank account shall be operated jointly by any two of President, Secretary, Jt secretary and treasurer.

17) AMENDMENTS IN THE RULES AND REGULATIONS:

All Life members are eligible to propose amendments to the constitutions of the Association Members desirous of proposing amendments are required to submit the same in writing to the executive committee at least 21 days prior to the annual general Body Meeting.

The amendments shall be passed only, if two - thirds of the members present in the AGM support the amendments in voting in a general body meeting prior notice thereof has been duly given societies Registration Act 1860 Section 12 and 12 A will be followed with the approval of the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi.

18) DISPUTE

All unresolved disputes shall be referred to the Hon. President and Hon. General Secretary of Konkan Muslim Education Society of Thane District and Principal of the G. M. Momin Women's College, Bhiwandi and their decision shall be final and finding on all parties.

19) <u>DISSOLUTION</u>:

The Alumni may be dissolved in any extra ordinary General meeting specifically conducted for that purpose after a month notice to all members individually under postal certificate by 3/5 of the total members present and voting in accordance with the provision of Section 13 and 14 of the societies Registration Act 1860

In the event of dissolution or winding up of the Alumni, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the Executive Committee/ General Body of the association, but the same shall be transferred to the general funds of The Konkan Muslim Education Society of Thane District, Bhiwandi.

20) CHANGE IN THE NAME OR OBJECT:

If any change is desired in the name or object of the Alumni, procedure laid down in Section 12 and 12 A will be followed,

President

Secretary

Treasurer

55



CERTIFICATE

Certify that this is the correct and true copy of society named "ASSOCIATION OF UNIFIED RESOURCEFUL ALUMNUS" Office at: C/o. Hon. General Secretary, Kokan, Muslim Education Society of Thane District H. No. 158, Gouri Pada, Bhiwandi, Dist-Thane

Sr. No.	Name	Designation	Signature
1	Ms. Zubeda Ramish Khatib	President	1et
2	Ms Heena Abu Baker Fakih	Secretary	Wasin
3	Ms Sana Aiman Jalgaonkar	Treasures	Ever at for

प्रति तयार करणाऱ्याची **सर्ही** वाचणाऱ्याचे नांवः=

तकासणाऱ्याचे नांव:-

अधिक्षक

सार्यजनिक न्यास नोंदण्ये कार्यालय ठाणे विभाग, ठाणे

President

Secretary

Treasurer SS